

# **SOFT SKILLS 2016-17**

# SRI VANI DEGREE & PG COLLEGE

Affiliated to S. K. University, Anantapur.

## SKILL ENHANCEMENT PROGRAMME

2016-2017

### CIRCULAR

Date: 04-07-2016

All the students are hereby informed that the Department of English is going to organize 45 days Skill Enhancement Programme on "Soft skills". All the interested students can enrol their names with Head of the Department on or before 29-07-2016. The course will commence from 01-08-2016.

  
Head of the Department



  
Principal  
PRINCIPAL  
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**Copy to:**

- All HODs for information and circulation
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# SKILL ENHANCEMENT PROGRAMME

2016-2017

## SOFT SKILLS

### Syllabus

#### Unit I:

**Introduction to personality development and Soft Skills:** Definition of personality – Determinants- -Barriers to developing positive personality- Techniques for developing a pleasing personality- **Soft Skills:** Meaning-importance- attributes of soft skills- methods to improve soft skills.

#### Unit II:

**Formation of Attitudes,\* Perception and Career Planning:** Introduction- Attitude-definition – features of attitudes- functions of attitudes-negative and positive attitudes-obstacles in developing positive attitude-

**Perception:** Meaning- factors influencing perception- developing perceptual skills- - Career Planning- Benefits of Career Planning- developing career goals - methods of successful career planning.

#### Unit III:

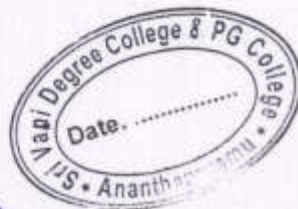
**Self- Awareness and Management :** Self-esteem – Characteristics - barriers for low self-esteem – steps to build positive self esteem- Communicative skills - non-verbal messages-listening skills- speaking skills- writing skills- counselling for self awareness and development.

#### Unit IV:

**Self- Discovery and Soft Analysis:** Introduction- importance of self discovery – process of knowing oneself- SWOT analysis- SWOT analysis Grid- Management of stress & emotions – Etiquettes and manners- classification of manners- manners to impress others.

#### Unit V:

**Team Building and Persuasion:** introduction-meaning- aspects of team building-leadership skills- How to move and work with the teams- characteristics of effective teams-Conflicts Management- Negotiation skills.




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PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

**LIST OF STUDENTS ENROLLED FOR SOFT SKILLS (2016 - 2017)**

S. No	Admission Number	Name of the Student	Gender	Group	Year
1	3562	B. MOUNIKA	F	BiZC	I
2	3553	G.N. VARSHINI	F	BiZC	I
3	3497	G. SAILEELA	F	BiZC	I
4	3559	H.PUSHPA	F	BiZC	I
5	3555	K. VINAY KUMAR	M	BiZC	I
6	3506	M.K. SAI KUMAR	M	BiZC	I
7	3499	R. SRAVANI	F	BiZC	I
8	3489	S. SPANDANA	F	BiZC	I
9	3504	A. SRAVANI	F	BiZC	I
10	3580	A. MEENA	F	BiZC	I
11	3496	A. VANNURNABHI	F	BiZC	I
12	3501	J. MOUNIKA	F	BiZC	I
13	3290	B. YAMUNA	F	BiZC	I
14	3500	G. VANNURBEE	F	BiZC	I
15	3505	M. ASWINI	F	BiZC	I
16	3490	P. SAI SANDHYA	F	BiZC	I
17	3503	S. KALAMMA	F	BiZC	I
18	3283	SYED AYESHA	F	BBA	I
19	3288	KOMIDIKUNTLA FIRDOS	M	BBA	I
20	3296	JENNE PAVAN KUMAR	M	BBA	I
21	3314	DASARI SIVA PRASAD	M	BBA	I
22	3444	CHAKALI PRAKASH	M	BBA	I
23	3509	KURUBA BULLE ABHITEJ	M	BBA	I
24	3510	INDALA KUMAR REDDY	M	BBA	I
25	3511	MORUSU SHARMILA	F	BBA	I
26	3513	YARRAGUDI ASHOK	M	BBA	I
27	3514	ADRA SAI POOJA	F	BBA	I
28	3515	M. VASU NAIK	M	BBA	I
29	3516	PASULA JANARDHAN	M	BBA	I
30	3517	KARANAM NAGA SWATHI	F	BBA	I
31	3530	K. VASUNDHARA	F	B.A	I
32	3543	S.KUMARI	F	B.A	I
33	3535	A.CHARAN KUMAR	M	B.A	I
34	3534	B.SIREESHA	F	B.A	I
35	3532	C.OBULESU	M	B.A	I
36	3293	D.JAGADEESH	M	B.A	I
37	3544	D.RAZIYABEE	F	B.A	I
38	3541	D.JYOTHI	F	B.A	I

39	3256	J.PUSHPAVATHI	F	B.A	I
40	3531	K.BABY	F	B.A	I
41	3284	KORUKUTI HARIKRISHNA	M	B.COM(CA)	I
42	3289	CHENNEKKI NAGAMANI	F	B.COM(CA)	I
43	3292	DEVANGAM PAVAN KUMAR	M	B.COM(CA)	I
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70	3329	CHAKALI ASHOK	M	B.COM(CA)	I
71	3429	B SUBRAMANYAM	M	BSc-MSCs	I
72	3463	B RAMESH	M	BSc-MSCs	I
73	3480	D GAYATHRI	F	BSc-MSCs	I
74	3484	G JEEVITHA	F	BSc-MSCs	I
75	3477	G NAGAMANI	F	BSc-MSCs	I
76	3417	K SARITHA	F	BSc-MSCs	I
77	3460	K SHUBHASH KUMAR	M	BSc-MSCs	I
78	3282	K PUSPALATHA	F	BSc-MSCs	I
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81	3471	S.ANUSHA	F	BSc-MPCs	I
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100	3451	S TOPIVALI	M	BSc-MECs	I
101	3455	B SIVAMMA	F	BSc-MECs	I
102	3457	D KULLAYAPPA	M	BSc-MECs	I
103	3454	J SUNITHA	F	BSc-MECs	I
104	3469	J K THASLIM	F	BSc-MECs	I
105	3453	T SREERAMULU	M	BSc-MECs	I

*A.R.*  


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*K.H. Vanaja*  
**PRINCIPAL**  
 Sri Vani Degree & PG College  
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## SKILL ENHANCEMENT PROGRAMME

2016-2017

### Valedictory Report on "SOFT SKILLS"

The knowledge of "Soft Skills" Skill Enhancement Programme is essential for every student in their career. The Department of English has organized 45 days Skill Enhancement Programme entitled "Soft skills" on 01-08-2016.


The valedictory function of the programme was started at 11 AM on 06-10-2016 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her speech she explained the importance of soft skills and also how it is helpful to the students in their professional life.

The Head of the Department has given a meaningful speech in connection to the importance of soft skill and how the communication skills are helpful in our day to day life, and also the flexibility and adaptability to create opportunities in developing their career.

The senior faculty members of Department of English have expressed their satisfaction towards this Programme and appreciated the Principal for encouraging this kind of career development programmes.

The valedictory function was ended by distributing the certificates to the students who are enrolled in this programme and the programme is ended with vote of thanks followed by National anthem.



  
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## **LANGUAGE AND COMMUNICATION SKILLS -2016-17**



# SRI VANI DEGREE & PG COLLEGE

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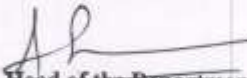
## SKILL ENHANCEMENT PROGRAMME

2016-2017

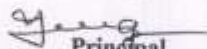
### CIRCULAR

Date: 24-06-2016

All the students are hereby informed that the Department of English is going to organize 45 days Skill Enhancement Programme entitled "LANGUAGE & COMMUNICATION SKILLS". All the interested students are hereby instructed to enroll their names and obtain the syllabus on or before 30-06-2016. The Skill Enhancement Programme will commence from 01-07-2016.

  
Head of the Department



  
Principal  
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## SKILL ENHANCEMENT PROGRAMME

2016-2017

### "LANGUAGE & COMMUNICATION SKILLS"

**Objectives:** -The main purpose of this program enables and improves the way of writing, critical thinking, speaking, using information technology, quantitative analyzing, and researching skills in every individual.

**Outcomes:** -The overall objective is to develop students -

- Written expression of thought and provide learners opportunities to explore ideas and to build connections between content areas.
- Oral communication skills by a variety of communication activities from informal discussion to formal presentation.

### Syllabus

#### Unit I: -

- Vocabulary Building.
- Analogy.
- One-Word Substitutes.
- Words often confused.
- Synonyms and Antonyms.

#### Unit II: -

- Grammar – 1.
- Types of Verbs.
- Subject- Verb Agreement.

#### Unit III: -

- Grammar – 2.
- Tense (present and past) and Aspect.
- The several possibilities for denoting future Time.

#### Unit IV: -

- Listening Skills.
- The Importance of Listening.
- Barriers/Obstacles to Effective Listening.
- Strategies for Effective Listening.

#### Unit V: -

- Reading Skills.
- Skimming.
- Scanning.
- Comprehension.



  
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**LIST OF STUDENTS ENROLLED FOR LANGUAGE AND COMMUNICATION SKILLS (2016 - 2017)**

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1	3429	B SUBRAMANYAM	M	BSc-MSCs	I
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81	3509	KURUBA BULLE ABHITEJ	M	BBA	
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84	3513	YARRAGUDI ASHOK	M	BBA	
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96	3541	D.JYQTHI	F	B.A	
97	3256	J.PUSHPAVATHI	F	B.A	
98	3531	K.BABY	F	B.A	

15/09



*J. Jagan*  
**PRINCIPAL**  
 Sri Vani Degree & PG College  
 ANANTAPURAMU.



*K. Hanuaja*  
**PRINCIPAL**  
 Sri Vani Degree & PG College  
 ANANTAPURAMU.

## SKILL ENHANCEMENT PROGRAMME

2016-2017

### Valedictory Report on "LANGUAGE & COMMUNICATION SKILLS"

The Department of English has organized 45 days Skill Enhancement Programme entitled "Language & Communication Skills" on 01-07-2016.

The valedictory function of the programme was started at 09:00 AM on 22-08-2016 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her inaugural speech congratulated the Department for organizing this programme in the college for the benefits of students. In her speech, she also explained the importance of Language & Communication Skills.

The Head of the Department has assured their cooperation for conducting this kind of programme. They expressed their satisfaction towards the programme and requested the Principal to organize more such kind of programmes.

The valedictory function ended with vote of thanks followed by National Anthem.

A h



*J. Janga*  
PRINCIPAL  
Sri Vani Degree & PG College  
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*K. H. Raju*  
PRINCIPAL  
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# LIFE SKILLS 2016-17

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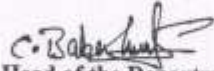
## SKILL ENHANCEMENT PROGRAMME

2016-2017

### CIRCULAR

Date: -26-08-2016

All the students are hereby informed that the Department of Physical Education is going to organize 45 days Skill Enhancement Programme on "YOGA AND ITS BENEFITS". All the interested students are hereby instructed to enroll their names and obtain the syllabus on or before 31-08-2016. The Skill Enhancement Programme will commence from 01-09-2016.



Head of the Department

Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College





Principal  
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## SKILL ENHANCEMENT PROGRAMME

2016-2017

### YOGA AND ITS BENEFITS

#### Syllabus

#### Unit 1: -

- Introduction to Yoga.
- Foundation of Yoga
- Definition of yoga (Patanjala yoga sutra, Bhagavat Gita, Kathopanishad)
- Brief introduction to origin, history and development of yoga, yoga in principle Upanishads.

#### Unit 2: -


- Brief survey of yoga in modern and contemporary times [Shri Ramakrishna, Shri Aurobindo, Maharishi Raman, Swamy Vivekananda, Swamy Dayanand Saraswathi, Swamy Sivananda, Paramhansa madhavas, Yogacharya, shri T. Krishnamacharya].
- Principles and practices of Jnana yoga, Bhakti yoga, Karma yoga.

#### Unit 3: -

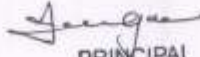
- Concept, Principles and significance of Sukshma vyayama, Sthula vyayama, Surya namaskaram.
- Concept, Principles, Meaning, Types and Significance of Shatakarma, Yoga asana, pranayama. asana.

#### Unit 4: -

- Introduction to Asanas
- Suryanamaskaram, Dhanurasana, Vrksasana, Halasana, Ustrasana, Bhujangasana, Balasana, Bandhasana, Trikonasana, Adho mukha asana.

  
Head Of Department  
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**LIST OF STUDENTS ENROLLED FOR YOGA AND ITS BENEFITS (2016 - 2017)**

S. No	Admission Number	Name of the Student	Gender	Group	Year
1	3429	B SUBRAMANYAM	M	BSc-MSCs	I
2	3463	B RAMESH	M	BSc-MSCs	I
3	3480	D GAYATHRI	F	BSc-MSCs	I
4	3484	G JEEVITHA	F	BSc-MSCs	I
5	3477	G NAGAMANI	F	BSc-MSCs	I
6	3417	K SARITHA	F	BSc-MSCs	I
7	3460	K SHUBHASH KUMAR	M	BSc-MSCs	I
8	3282	K PUSPALATHA	F	BSc-MSCs	I
9	3468	N SURESH	M	BSc-MSCs	I
10	3563	P SRAVANI	F	BSc-MSCs	I
11	3471	S.ANUSHHA	F	BSc-MPCs	I
12	3439	D.PRAGATHI	F	BSc-MPCs	I
13	3443	K.MOUNIKA	F	BSc-MPCs	I
14	3445	K.PAVITHRA	F	BSc-MPCs	I
15	3587	R.SRAVANI	F	BSc-MPCs	I
16	3436	V.SAI PRIYA	F	BSc-MPCs	I
17	3430	A.ASWANI	F	BSc-MPCs	I
18	3427	B.MANEESHA	F	BSc-MPCs	I
19	3424	K.SREEVANI	F	BSc-MPCs	I
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22	3420	Y.ASHOK KUMAR	M	BSc-MPCs	I
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82	3337	KONDREDDY RAJASEKHAR REDDY	M	B.COM(CA)	
83	3338	DUDEKULA VANNUR VALI	M	B.COM(CA)	
84	3339	PATAN MANSOOR	M	B.COM(CA)	
85	3340	SHAIK SALEEM	M	B.COM(CA)	
86	3341	KANCHIKUNTA HARISH	M	B.COM(CA)	
87	3342	JOGI ANUSHA	F	B.COM(CA)	
88	3283	SYED AYESHA	F	BBA	
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107	3544	D.RAZIYABEE	F	B.A	
108	3541	D.JYOTHI	F	B.A	
109	3256	J.PUSHPAVATHI	F	B.A	
110	3531	K.BABY	F	B.A	
111	3542	K.BHARGAVI	F	B.A	
112	3539	K.BHAVANA	F	B.A	
113	3533	M.SINDHU	F	B.A	
114	3536	P.KEERTHI	F	B.A	
115	3305	P.ASHOK	M	B.A	

*C. Rana*  
Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College  
Date: .....

Sri Vani Degree College & PG College  
Date: .....

*Jagan*  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.  
*K.H. Vanaja*  
Sri Vani Degree & PG College  
ANANTAPURAMU.

## SKILL ENHANCEMENT PROGRAMME

2016-2017


### Valedictory Report on "YOGA AND ITS BENEFITS"

The department of Physical Education has organized 45 days Skill Enhancement Programme entitled "Yoga and its benefits" on 01-09-2016. This programme was conducted in association with Department of Physical Education.


The valedictory function of the programme was started at 09:00AM on 19-10-2016 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her inaugural speech congratulated the Head of the Physical Education Department for organizing this programme in the college for the benefits of students. In her speech, she also explained the importance of Yoga and its uses.

The Head of Physical Education Department has assured their cooperation for conducting this kind of programme. They expressed their satisfaction towards the programme and also requested the Principal to grant permission for organizing more such kind of programmes.

The valedictory function ended by distributing the certificates to the students and with vote of thanks followed by National Anthem.

  
Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College



  
PRINCIPAL  
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ANANTAPURAMU.

  
PRINCIPAL  
Sri Vani Degree & PG College  
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# **ICT / COMPUTING SKILLS 2016-17**

## SRI VANI DEGREE & PG COLLEGE

(Affiliated to Sri Krishnadevaraya University, Anantapur)

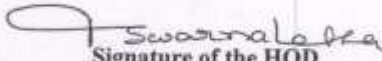
### SKILL ENHANCEMENT PROGRAMME

2016-2017

Circular

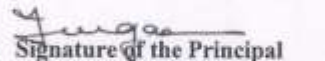
Date: 28-07-2016.

All the Students are here by informed that Department of Computer Science is going to organize 45 days skill enhancement programme entitled "Computing skills". Interested students can enroll their names with Mrs Tai. SwarnaLatha HOD, Department of Computer Science and obtain the Syllabus on or before 02-08-2016. The Skill Enhancement Programme will commence from 05-08-2016.

  
Signature of the HOD

Sri Vani Degree & P.G. College  
ANANTAPURAMU



  
Signature of the Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

Copy to

1. All HODs for information and circulation.
2. Respective Notice Boards of the Department.
3. To the file.

  
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## SKILL ENHANCEMENT PROGRAMME

2016-2017

### Computing skills

#### Objectives: -

The main purpose of this programme

1. Identify the components and function of the hardware used in a computer system.
2. Basic computer networking concepts and architecture.
3. Use the Internet and World Wide Web to perform research.
4. Proficiency in social networking.

#### Outcomes:

Upon completion of this course, students will be able to:

1. Recognize the capabilities and limitations of computer technology, and the theoretical foundations of computing.
2. Critically assess the social and ethical implications of computer technology in their daily life.

#### Syllabus.

##### Unit-I:

**Introduction to computer:** Computer Definition - Characteristics Generations of Computer, Applications of Computer, Basic Components of PC, Computer Architecture - Primary and Secondary Memories- Input and Output Devices- Operating System

##### Unit-II

**Fundamentals of Internet :** Networking Concepts, Data Communication – Types of Networking, Internet and its Services, Internet Addressing – Internet Applications – Computer Viruses and its types – Browser –Types of Browsers.

##### Unit-III:

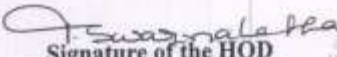
**Internet applications:** Using Internet Explorer, Standard Internet Explorer Buttons, Entering a Web Site Address, Searching the Internet – Introduction to Social Networking: twitter, tumblr, LinkedIn, face book, flickr, skype, yelp, vimeo, yahoo!, google+, youtube, WhatsApp, etc.

##### Unit-IV :


**E-mail :**Definition of E-mail - Advantages and Disadvantages – UserIds, Passwords, Email Addresses, Domain Names, Mailers, Message Components, Message Composition, Mail Management,Email Inner Workings.

##### Unit V:

**WWW-** Web Applications, Web Terminologies, Web Browsers,URL – Components of URL, Searching WWW – Search Engines and Example

  
Signature of the HOD  
Dept. of Computer Science  
Sri Vani Degree & P.G. College  
ANANTAPURAMU.



  
Signature of the Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.



**LIST OF STUDENTS ENROLLED FOR COMPUTING SKILLS (2016 - 2017)**

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102	3531	K.BABY	F	B.A	I

*Y. Hanjula*  
 Dept. of Computer Science  
 Sri Vani Degree & P.G. College  
 ANANTAPURAMU.



*J. Jagan*  
 PRINCIPAL  
 Sri Vani Degree & PG College  
 ANANTAPURAMU.



*K.H. Vanaja*  
 PRINCIPAL  
 Sri Vani Degree & PG College  
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**SKILL ENHANCEMENT PROGRAMME**

**2016-2017**

**Valedictory report on Computing Skills**

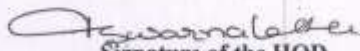
The Department of Computer Science has organised 45 days skill enhancement programme entitled "Computing skills" on 05/08/2016.

The valedictory function of the programme was started at 11 am on 22/10/2016 by inviting the Principal and the Head of Department Computer Science on to the dias.

The Principal, in her inaugural speech congratulated the Department for organising such kind of programme in the college by which the students were benefited. She also explained the importance of computers and Internet in the 21<sup>st</sup> century by which the students can secure jobs after completion of their Graduation/Post-Graduation.

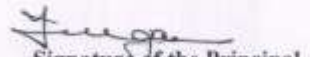
The Head, Department of Computer Science has given an inspiring speech in connection to the computing skills and their necessity in all the sectors like education, business, hospitals and so on. The HOD has assured their cooperation for conducting this kind of programmes and expressed their satisfaction towards the programme.


The valedictory function was ended with vote of thanks followed by National Anthem.

  
Signature of the HOD

Sri Vani Degree & P.G. College  
ANANTAPURAMU.



  
Signature of the Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

# **SOFT SKILLS 2017-18**

# SRI VANI DEGREE & PG COLLEGE

Affiliated to S. K. University, Anantapur.

## SKILL ENHANCEMENT PROGRAMME

2017-2018


### CIRCULAR

Date: 03-07-2017

All the students are hereby informed that the Department of English is going to organize 45 days Skill Enhancement Programme on "Soft skills". All the interested students can enrol their names with Head of the Department on or before 28-07-2017. The course will commence from 01-08-2017.

  
Head of the Department



  
Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

#### Copy to:

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- Respective Notice Boards of the Department
- File



  
Principal  
Sri Vani Degree & PG College  
ANANTAPURAMU.

# SKILL ENHANCEMENT PROGRAMME

2017-2018

## SOFT SKILLS

### Syllabus

#### Unit I:

**Introduction to personality development and Soft Skills:** Definition of personality – Determinants- -Barriers to developing positive personality- Techniques for developing a pleasing personality- **Soft Skills:** Meaning-importance- attributes of soft skills- methods to improve soft skills.

#### Unit II:

**Formation of Attitudes, Perception and Career Planning:** Introduction- Attitude-definition – features of attitudes- functions of attitudes-negative and positive attitudes-obstacles in developing positive attitude-

**Perception:** Meaning- factors influencing perception- developing perceptual skills- - Career Planning- Benefits of Career Planning- developing career goals - methods of successful career planning.

#### Unit III:

**Self- Awareness and Management :** Self-esteem – Characteristics - barriers for low self-esteem – steps to build positive self esteem- Communicative skills - non-verbal messages- listening skills- speaking skills- writing skills- counselling for self awareness and development.

#### Unit IV:

**Self- Discovery and Soft Analysis:** Introduction- importance of self discovery – process of knowing oneself- SWOT analysis- SWOT analysis Grid- Management of stress & emotions – Etiquettes and manners- classification of manners- manners to impress others.

#### Unit V:

**Team Building and Persuasion:** introduction-meaning- aspects of team building-leadership skills- How to move and work with the teams- characteristics of effective teams-Conflicts Management- Negotiation skills.

*Bea*



*[Signature]*  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

*[Signature]*  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

**LIST OF STUDENTS ENROLLED FOR SOFT SKILLS (2017 - 2018)**

S. No	Admission Number	Name of the Student	Gender	Group	Year
1	3780	D. AKHILA	F	BIZC	I
2	3650	K. LIKITHA	F	BIZC	I
3	3794	A. RADHA	F	BIZC	I
4	3865	B. SUKANYA	F	BIZC	I
5	3747	B. KAVITHA	F	BIZC	I
6	3778	C. ASWINI	F	BIZC	I
7	3742	K. LAVANWA	F	BIZC	I
8	3805	M. SWETHA	F	BIZC	I
9	3691	M. ANIL KUMAR	M	BIZC	I
10	3850	P. SANTHAMMA	F	BIZC	I
11	3600	MUSALAI AH GARI MOUNIKA	F	BBA	I
12	3617	NEELAPAALA VAMSI	M	BBA	I
13	3671	CHAKALA INDU PRIYA	F	BBA	I
14	3672	SMPURI BHAGYA SREE	F	BBA	I
15	3680	KUMMMANAMALA SIVA PRASANTHI	F	BBA	I
16	3689	DUDEKULA MUNNAR BASHA	M	BBA	I
17	3696	GANDLURI PRATHIMA	F	BBA	I
18	3758	GARIMELLA GANESH MANI SHARMA	M	BBA	I
19	3772	LAKVARAM ROHIT	M	BBA	I
20	3806	CHAPPDI LAVANYA	F	BBA	I
21	3812	NAGIREDDY INDUMATHI	F	BBA	I
22	3815	GANDLA USHASREE	F	BBA	I
23	3834	BALAPATI GIRISH KUMAR	M	BBA	I
24	3839	S. JAGADESH	M	BBA	I
25	3840	CHINNINTI DEELEP KUMAR	M	BBA	I
26	3748	A. MURALI KRISHNA	M	BA	I
27	3822	A.SAI BHARATHI	F	BA	I
28	3652	B. BHARGHAVARAJ	M	BA	I
29	3811	B. MANASA	F	BA	I
30	3615	C.JYOTHI	F	BA	I
31	3833	D.HEMANTH	M	BA	I
32	3804	J. GAYATHRI	F	BA	I
33	3667	M.BHARATH	M	BA	I
34	3679	M.NANDINI	F	BA	I
35	3602	M.VANDANA	F	BA	I
36	3594	CHINTHA VANI	F	B.COM(CA)	I
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38	3598	BEJJI NANDI	M	B.COM(CA)	I
39	3599	KURUBA VANITHA	F	B.COM(CA)	I



40	3606	DEVARAKONDA RAMANAMMA	F	B.COM(CA)	I
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55	3637	HARIJANA PAVAN	M	B.COM(CA)	I
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58	3643	THALARI MOUNIKA	F	B.COM(CA)	I
59	3644	DUDEKULA DADA KALANDAR	M	B.COM(CA)	I
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61	3646	GUJJULA ESWARA CHANDRA PRASAD	M	B.COM(CA)	I
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66	3663	BUKYA BALAJI NAIK	M	B.COM(CA)	I
67	3665	ANGAJALA RAVI VARMA	M	B.COM(CA)	I
68	3666	BUKYA ASHOK NAIK	M	B.COM(CA)	I
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74	3767	P. HARSHA VARDHAN	M	BSc-MSCs	I
75	3674	S. I. SHYAMALA	F	BSc-MSCs	I
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109	3766	C SATHISH	M	BSc-MECs	I
110	3683	G MANOJ	M	BSc-MECs	I

*A. R.*



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## SKILL ENHANCEMENT PROGRAMME

2017-2018

### Valedictory Report on "SOFT SKILLS"

The knowledge of "Soft Skills" Skill Enhancement Programme is essential for every student in their career. The Department of English has organized 45 days Skill Enhancement Programme entitled "Soft skills" on 01-08-2017.

The valedictory function of the programme was started at 10 AM on 10-10-2017 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her speech she explained the importance of soft skills and also how it is helpful to the students in their professional life.

The Head of the Department has given a meaningful speech in connection to the importance of soft skill and how the communication skills are helpful in our day to day life, and also the flexibility and adaptability to create opportunities in developing their career.

The senior faculty members of Department of English have expressed their satisfaction towards this Programme and appreciated the Principal for encouraging this kind of career development programmes.

The valedictory function was ended by distributing the certificates to the students who are enrolled in this programme and the programme is ended with vote of thanks followed by National anthem.

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# **LANGUAGE AND COMMUNICATION SKILLS 2017-18**

# SRI VANI DEGREE & PG COLLEGE

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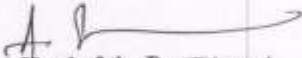
## SKILL ENHANCEMENT PROGRAMME

2017-2018

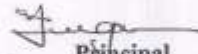
### CIRCULAR

Date: 23-06-2017

All the students are hereby informed that the Department of English is going to organize 45 days Skill Enhancement Programme entitled "LANGUAGE & COMMUNICATION SKILLS". All the interested students are hereby instructed to enroll their names and obtain the syllabus on or before 30-06-2017. The Skill Enhancement Programme will commence from 03-07-2017.

  
Head of the Department



  
Principal  
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- Respective Notice Board of the Department
- To the file



  
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## SKILL ENHANCEMENT PROGRAMME

2017-2018

### "LANGUAGE & COMMUNICATION SKILLS"

**Objectives:** -The main purpose of this program enables and improves the way of writing, critical thinking, speaking, using information technology, quantitative analyzing, and researching skills in every individual.

**Outcomes:** -The overall objective is to develop students -

- Written expression of thought and provide learners opportunities to explore ideas and to build connections between content areas.
- Oral communication skills by a variety of communication activities from informal discussion to formal presentation.

#### Syllabus

##### Unit I: -

- Vocabulary Building.
- Analogy.
- One-Word Substitutes.
- Words often confused.
- Synonyms and Antonyms.

##### Unit II: -

- Grammar - 1.
- Types of Verbs.
- Subject- Verb Agreement.

##### Unit III: -

- Grammar - 2.
- Tense (present and past) and Aspect.
- The several possibilities for denoting future Time.

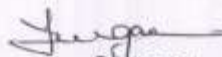
##### Unit IV: -

- Listening Skills.
- The Importance of Listening.
- Barriers/Obstacles to Effective Listening.
- Strategies for Effective Listening.

##### Unit V: -

- Reading Skills.
- Skimming.
- Scanning.
- Comprehension.



  
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**LIST OF STUDENTS ENROLLED FOR LANGUAGE AND COMMUNICATION SKILLS (2017 - 2018)**

S. No	Admission Number	Name of the Student	Gender	Group	Year
1	3777	D. JAINABEE	F	BSc-MSCs	I
2	3773	K. PRIYANKA	F	BSc-MSCs	I
3	3784	K. GOUSIYA	F	BSc-MSCs	I
4	3767	P. HARSHA VARDHAN	M	BSc-MSCs	I
5	3674	S. I. SHYAMALA	F	BSc-MSCs	I
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7	3755	C. RAGANI	F	BSc-MSCs	I
8	3616	G. SASIKALA	F	BSc-MSCs	I
9	3628	K. HAREESH	M	BSc-MSCs	I
10	3659	K. USHA	F	BSc-MSCs	I
11	3690	K. RAMANAIAH	M	BSc-MSCs	I
12	3684	L. MADHANMOHAN REDDY	M	BSc-MSCs	I
13	3827	M. VIJAYALAKSHMI	F	BSc-MSCs	I
14	3611	P. HARI	M	BSc-MSCs	I
15	3780	V. CHAITANYA	M	BSc-MSCs	I
16	3783	D. BINDU	F	BSc-MPCs	I
17	3648	B. GOWTHAMI	F	BSc-MPCs	I
18	3662	T. RACWANA	F	BSc-MPCs	I
19	3675	K. NANDINI	F	BSc-MPCs	I
20	3653	K. DEEPIKA	F	BSc-MPCs	I
21	3730	P. NANDANA	F	BSc-MPCs	I
22	3697	O. PAVAN KUMAR	M	BSc-MPCs	I
23	3750	P. TEJA REDDY	M	BSc-MPCs	I
24	3853	N. YOGANANDA	M	BSc-MPCs	I
25	3784	V. VENUGOPAL	M	BSc-MPCs	I
26	3851	A. KRISHNA CHAITANYA	M	BSc-MECs	I
27	3821	B. NANDA KISHORE	M	BSc-MECs	I
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29	3859	D. A. SUSHMA	F	BSc-MECs	I
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35	3855	P. MANOHAR	M	BSc-MECs	I
36	3775	P. SREEJA	F	BSc-MECs	I
37	3676	B. DURGA PRASAD	M	BSc-MECs	I
38	3758	C. KUSUMA	F	BSc-MECs	I

*BOD*

39	3766	C SATHISH	M	BSc-MECs	I
40	3683	G MANOJ	M	BSc-MECs	I
41	3780	D. AKHILA	F	BIZC	I
42	3650	K. LIKITHA	F	BIZC	I
43	3794	A. RADHA	F	BIZC	I
44	3865	B. SUKANYA	F	BIZC	I
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46	3778	C. ASWINI	F	BIZC	I
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48	3805	M. SWETHA	F	BIZC	I
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51	3594	CHINTHA VANI	F	B.COM(CA)	I
52	3597	VADDE CHANDU	F	B.COM(CA)	I
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56	3609	RAMAVATH BHOOPATHI NAIK	M	B.COM(CA)	I
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68	3635	MADIPALLI RAMESH REDDY	M	B.COM(CA)	I
69	3636	MOOD TEJASWINI	F	B.COM(CA)	I
70	3637	HARIJANA PAVAN	M	B.COM(CA)	I
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112	3756	S.B.AMARDEEP	M	BA	I
113	3837	S.KHAJAHUSSAN	M	BA	I
114	3744	T.PRASHANTHI	F	BA	I
115	3694	V.SREENATH	M	BA	I

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## SKILL ENHANCEMENT PROGRAMME

2017-2018

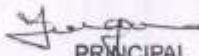
### Valedictory Report on "LANGUAGE & COMMUNICATION SKILLS"

The Department of English has organized 45 days Skill Enhancement Programme entitled "Language & Communication Skills" on 03-07-2017.


The valedictory function of the programme was started at 09:30 AM on 21-08-2017 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her inaugural speech congratulated the Department for organizing this programme in the college for the benefits of students. In her speech, she also explained the importance of Language & Communication Skills.

The Head of the Department has assured their cooperation for conducting this kind of programme. They expressed their satisfaction towards the programme and requested the Principal to organize more such kind of programmes.

The valedictory function ended with vote of thanks followed by National Anthem.



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**YOGA 2017-18**

# SRI VANI DEGREE & PG COLLEGE

Affiliated to S. K. University, Anantapur.

## SKILL ENHANCEMENT PROGRAMME

2017-2018

### CIRCULAR

Date: -26-08-2017

All the students are hereby informed that the Department of Physical Education is going to organize 45 days Skill Enhancement Programme on "YOGA AND ITS BENEFITS". All the interested students are hereby instructed to enroll their names and obtain the syllabus on or before 31-08-2017. The Skill Enhancement Programme will commence from 01-09-2017.

*C. Babu*

Head of the Department  
Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College



*J. Jagan*

Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
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*K. Hanu*  
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## SKILL ENHANCEMENT PROGRAMME

2017-2018

### YOGA AND ITS BENEFITS

#### Syllabus

##### Unit 1: -

- Introduction to Yoga.
- Foundation of Yoga
- Definition of yoga (Patanjala yoga sutra, Bhagavat Gita, Kathopanishad)
- Brief introduction to origin, history and development of yoga, yoga in principle Upanishads.

##### Unit 2: -


- Brief survey of yoga in modern and contemporary times [Shri Ramakrishna, Shri Aurobindo, Maharishi Raman, Swamy Vivekananda, Swamy Dayanand Saraswathi, Swamy Sivananda, Paramhansa madhavas, Yogacharya, shri T. Krishnamacharya].
- Principles and practices of Jnana yoga, Bhakti yoga, Karma yoga.

##### Unit 3: -

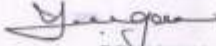
- Concept, Principles and significance of Sukshma vyayama, Sthula vyayama, Surya namaskaram.
- Concept, Principles, Meaning, Types and Significance of Shatakarma, Yoga asana, pranayama. asana.

##### Unit 4: -


- Introduction to Asanas
- Surya namaskaram, Dhanurasana, Vrksasana, Halasana, Ustrasana, Bhujangasana, Balasana, Bandhasana, Trikonasana, Adho mukha asana.

  
Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College.



  
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**LIST OF STUDENTS ENROLLED FOR YOGA AND ITS BENEFITS (2017 - 2018)**

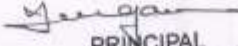
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3	3784	K. GOUSIYA	F	BSc-MSCs	I
4	3767	P. HARSHA VARDHAN	M	BSc-MSCs	I
5	3674	S. I. SHYAMALA	F	BSc-MSCs	I
6	3797	V. LALITHA	F	BSc-MSCs	I
7	3755	C. RAGANI	F	BSc-MSCs	I
8	3616	G. SASIKALA	F	BSc-MSCs	I
9	3628	K. HAREESH	M	BSc-MSCs	I
10	3659	K. USHA	F	BSc-MSCs	I
11	3690	K. RAMANAIAH	M	BSc-MSCs	I
12	3684	L. MADHANMOHAN REDDY	M	BSc-MSCs	I
13	3827	M. VIJAYALAKSHMI	F	BSc-MSCs	I
14	3611	P. HARI	M	BSc-MSCs	I
15	3780	V. CHAITANYA	M	BSc-MSCs	I
16	3783	D. BINDU	F	BSc-MPCs	I
17	3648	B. GOWTHAMI	F	BSc-MPCs	I
18	3662	T. RACHANA	F	BSc-MPCs	I
19	3675	K. NANDINI	F	BSc-MPCs	I
20	3653	K. DEEPIKA	F	BSc-MPCs	I
21	3730	P. NANDANA	F	BSc-MPCs	I
22	3697	O. PAVAN KUMAR	M	BSc-MPCs	I
23	3750	P. TEJA REDDY	M	BSc-MPCs	I
24	3853	N. YOGANANDA	M	BSc-MPCs	I
25	3784	V. VENUGOPAL	M	BSc-MPCs	I
26	3851	A. KRISHNA CHAITANYA	M	BSc-MECs	I
27	3821	B. NANDA KISHORE	M	BSc-MECs	I
28	3733	B. SHOBHA	F	BSc-MECs	I
29	3859	D. A. SUSHMA	F	BSc-MECs	I
30	3693	G. KIRAN KUMAR	M	BSc-MECs	I
31	3810	J. GRASI SUKEERTHI	F	BSc-MECs	I
32	3675	K. NANDINI	F	BSc-MECs	I
33	3595	M. KUSHNUDA	F	BSc-MECs	I
34	3818	N. JYOTHI	F	BSc-MECs	I
35	3855	P. MANOHAR	M	BSc-MECs	I
36	3775	P. SREEJA	F	BSc-MECs	I
37	3676	B. DURGA PRASAD	M	BSc-MECs	I
38	3758	C. KUSUMA	F	BSc-MECs	I


39	3766	C SATHISH	M	BSc-MECs	I
40	3683	G MANOJ	M	BSc-MECs	I
41	3780	D. AKHILA	F	BiZC	I
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43	3794	A. RAQHA	F	BiZC	I
44	3865	B. SUKANYA	F	BiZC	I
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76	3646	GUJJULA ESWARA CHANDRA PRASAD	M	B.COM(CA)	I
77	3649	L. RAVI TEJA YADAV	M	B.COM(CA)	I
78	3651	NAGARA SIVA PRASAD REDDY	M	B.COM(CA)	I
79	3656	G. MUKTHIYAR	M	B.COM(CA)	I
80	3657	KUMMARA SAI KUMAR	M	B.COM(CA)	I

81	3663	BUKYA BALAJI NAIK	M	B.COM(CA)	I
82	3600	MUSALAIAH GARI MOUNIKA	F	BBA	I
83	3617	NEELAPAALA VAMSI	M	BBA	I
84	3671	CHAKALA INDU PRIYA	F	BBA	I
85	3672	SMPURI BHAGYA SREE	F	BBA	I
86	3680	KUMMMANAMALA SIVA PRASANTHI	F	BBA	I
87	3689	DUDEKULA MUNNAR BASHA	M	BBA	I
88	3696	GANDLURI PRATHIMA	F	BBA	I
89	3758	GARIMELLA GANESH MANI SHARMA	M	BBA	I
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102	3833	D.HEMANTH	M	BA	I
103	3804	J.GAYATHRI	F	BA	I
104	3667	M.BHARATH	M	BA	I
105	3679	M.NANDINI	F	BA	I
106	3602	M.VANDANA	F	BA	I

  
**C. S. Babu**  
 Head Of Department  
 Physical Education  
 Sri Vani Degree & P.G. College



  
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 Sri Vani Degree & PG College  
 ANANTAPURAMU.

  
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## SKILL ENHANCEMENT PROGRAMME

2017-2018

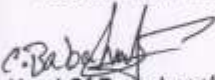
### Valedictory Report on "YOGA AND ITS BENEFITS"

The department of Physical Education has organized 45 days Skill Enhancement Programme entitled "Yoga and its benefits" on 01-09-2017. This programme was conducted in association with Department of Physical Education.

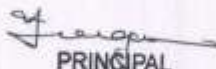
The valedictory function of the programme was started at 10.30AM on 19-10-2017 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her inaugural speech congratulated the Head of the Physical Education Department for organizing this programme in the college for the benefits of students. In her speech, she also explained the importance of Yoga and its uses.

The Head of Physical Education Department has assured their cooperation for conducting this kind of programme. They expressed their satisfaction towards the programme and also requested the Principal to grant permission for organizing more such kind of programmes.

The valedictory function ended by distributing the certificates to the students and with vote of thanks followed by National Anthem.

  
Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College



  
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Sri Vani Degree & PG College  
ANANTAPURAMU.

## **COMPUTING SKILLS 2017-18**

## SRI VANI DEGREE & PG COLLEGE

(Affiliated to Sri Krishnadevaraya University, Anantapur)

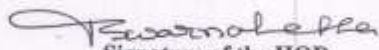
### SKILL ENHANCEMENT PROGRAMME

2017-2018

Circular

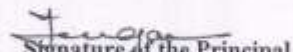
Date: 17-07-2017.

All the Students are here by informed that Department of Computer Science is going to organize 45 days skill enhancement programme entitled "Computing skills". Interested students can enroll their names with Mrs Tai. SwarnaLatha HOD, Department of Computer Science and obtain the Syllabus on or before 23-07-2017. The Skill Enhancement Programme will commence from 25-07-2017.

  
Signature of the HOD

Dept. of Computer Science  
Sri Vani Degree & P.G. College  
ANANTAPURAMU.



  
Signature of the Principal  
PRINCIPAL

Sri Vani Degree & PG College  
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Copy to

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2. Respective Notice Boards of the Department.
3. To the file.

  
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## SKILL ENHANCEMENT PROGRAMME

2017-2018

### Computing skills

#### Objectives: -

The main purpose of this programme -

1. Identify the components and function of the hardware used in a computer system.
2. Basic computer networking concepts and architecture.
3. Use the Internet and World Wide Web to perform research.
4. Proficiency in social networking.

#### Outcomes:

Upon completion of this course, students will be able to:

1. Recognize the capabilities and limitations of computer technology, and the theoretical foundations of computing.
2. Critically assess the social and ethical implications of computer technology in their daily life.

### Syllabus.

#### Unit-I:

**Introduction to computer:** Computer Definition - Characteristics Generations of Computer, Applications of Computer, Basic Components of PC, Computer Architecture - Primary and Secondary Memories- Input and Output Devices- Operating System

#### Unit-II

**Fundamentals of Internet :** Networking Concepts, Data Communication – Types of Networking, Internet and its Services, Internet Addressing – Internet Applications – Computer Viruses and its types – Browser –Types of Browsers.

#### Unit-III:

**Internet applications:** Using Internet Explorer, Standard Internet Explorer Buttons, Entering a Web Site Address, Searching the Internet – Introduction to Social Networking: twitter, tumblr, LinkedIn, face book, flickr, skype, yelp, vimeo, yahoo!, google+, youtube, WhatsApp, etc.

#### Unit-IV :

**E-mail :**Definition of E-mail - Advantages and Disadvantages – UserIds, Passwords, Email Addresses, Domain Names, Mailers, Message Components, Message Composition, Mail Management,Email Inner Workings.

#### Unit V:

**WWW-** Web Applications, Web Terminologies, Web Browsers,URL – Components of URL, Searching WWW – Search Engines and Example

*Sasimalatha*  
Signature of the HOD  
Dept. of Computer Science  
Sri Vani Degree & P.G. College  
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*K. Hanappa*  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.  
Signature of the Principal  
Sri Vani Degree & P.G. College  
ANANTAPURAMU.

**LIST OF STUDENTS ENROLLED FOR COMPUTING SKILLS (2017 - 2018)**

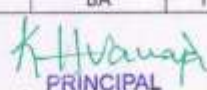
S. No	Admission Number	Name of the Student	Gender	Group	Year
1	3777	D. JAINABEE	F	BSc-MSCs	I
2	3773	K. PRIYANKA	F	BSc-MSCs	I
3	3784	K. GOUSIYA	F	BSc-MSCs	I
4	3767	P. HARSHA VARDHAN	M	BSc-MSCs	I
5	3674	S. I. SHYAMALA	F	BSc-MSCs	I
6	3797	V. LALITHA	F	BSc-MSCs	I
7	3755	C. RAGANI	F	BSc-MSCs	I
8	3616	G. SASIKALA	F	BSc-MSCs	I
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10	3659	K. USHA	F	BSc-MSCs	I
11	3690	K. RAMANAJAH	M	BSc-MSCs	I
12	3684	L. MADHANMOHAN REDDY	M	BSc-MSCs	I
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16	3783	D. BINDU	F	BSc-MPCs	I
17	3648	B. GOWTHAMI	F	BSc-MPCs	I
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20	3653	K. DEEPIKA	F	BSc-MPCs	I
21	3730	P. NANDANA	F	BSc-MPCs	I
22	3697	O. PAVAN KUMAR	M	BSc-MPCs	I
23	3750	P. TEJA REDDY	M	BSc-MPCs	I
24	3853	N. YOGANANDA	M	BSc-MPCs	I
25	3784	V. VENUGOPAL	M	BSc-MPCs	I
26	3851	A. KRISHNA CHAITANYA	M	BSc-MECs	I
27	3821	B. NANDA KISHORE	M	BSc-MECs	I
28	3733	B. SHOBHA	F	BSc-MECs	I
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34	3818	N. JYOTHI	F	BSc-MECs	I
35	3855	P. MANOHAR	M	BSc-MECs	I
36	3775	P. SREEJA	F	BSc-MECs	I
37	3676	B. DURGA PRASAD	M	BSc-MECs	I
38	3758	C. KUSUMA	F	BSc-MECs	I
39	3766	C. SATHISH	M	BSc-MECs	I

40	3683	G MANOJ *	M	BSc-MECs	I
41	3780	D. AKHILA	F	BiZC	I
42	3650	K. LIKITHA	F	BiZC	I
43	3794	A. RADHA	F	BiZC	I
44	3865	B. SUKANYA	F	BiZC	I
45	3747	B. KAVITHA	F	BiZC	I
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55	3606	DEVARAKONDA RAMANAMMA	F	B.COM(CA)	I
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61	3625	DEVARRAJU CHENDRA SHEKAR	M	B.COM(CA)	I
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63	3630	YENUMULA KRISHNA VENI	F	B.COM(CA)	I
64	3631	GANTA SRAVANI	F	B.COM(CA)	I
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66	3633	KURUBA SUPRIYA	F	B.COM(CA)	I
67	3634	BENAKALA PRAVEEN KUMAR REDDY	M	B.COM(CA)	I
68	3635	MADIPALLI RAMESH REDDY	M	B.COM(CA)	I
69	3636	MOOD TEJASWINI	F	B.COM(CA)	I
70	3637	HARJANA PAVAN	M	B.COM(CA)	I
71	3638	Y. SRAVANI	F	B.COM(CA)	I
72	3639	BOYA MANOHAR	M	B.COM(CA)	I
73	3643	THALARI MOUNIKA	F	B.COM(CA)	I
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81	3663	BUKYA BALAJI NAIK	M	B.COM(CA)	I
82	3665	ANGAJALA RAVI VARMA	M	B.COM(CA)	I

83	3666	BUKYA ASHOK NAIK	M	B.COM(CA)	1
84	3673	THATI RAJU	M	B.COM(CA)	1
85	3674	N. HARINI	F	B.COM(CA)	1
86	3600	MUSALAI AH GARI MOUNIKA	F	BBA	1
87	3617	NEELAPAALA VAMSI	M	BBA	1
88	3671	CHAKALA INDU PRIYA	F	BBA	1
89	3672	SMPURI BHAGYA SREE	F	BBA	1
90	3680	KUMMMANAMALA SIVA PRASANTHI	F	BBA	1
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100	3840	CHINNINTI DILEEP KUMAR	M	BBA	1
101	3864	KESANI MOUNIKA	F	BBA	1
102	3866	HANCHANAHIAL SANDEEP KUMAR	M	BBA	1
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104	3822	A.SAI BHARATHI	F	BA	1
105	3652	B.BHARGHAVARAJ	M	BA	1
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112	3602	M.VANDANA	F	BA	1
113	3751	S.ADINARAYANA	M	BA	1
114	3756	S.B.AMARDEEP	M	BA	1
115	3837	S.KHAJAHUSSAN	M	BA	1
116	3744	T.PRASHANTHI	F	BA	1
117	3694	V.SREENATH	M	BA	1

  
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**SKILL ENHANCEMENT PROGRAMME**

**2017-2018**

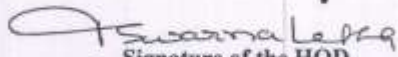
**Valedictory report on Computing Skills**

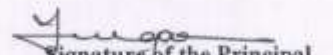
The Department of Computer Science has organised 45 days skill enhancement programme entitled "Computing skills" on 25/07/2017.

The valedictory function of the programme was started at 11 am on 20/09/2017 by inviting the Principal and the Head of Department Computer Science on to the dias.

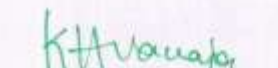
The Principal, in her inaugural speech congratulated the Department for organising such kind of programme in the college by which the students were benefited. The HOD has assured their cooperation for conducting this kind of programmes and expressed their satisfaction towards the programme.

The valedictory function was ended with vote of thanks followed by National Anthem.

  
Signature of the HOD  
Dept. of Computer Science  
Sri Vani Degree & P.G. College  
ANANTAPURAMU.

  
Signature of the Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
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# **SOFT SKILLS 2018-19**

# SRI VANI DEGREE & PG COLLEGE

Affiliated to S. K. University, Anantapur.

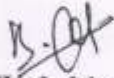
## SKILL ENHANCEMENT PROGRAMME

2018-2019

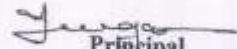
### CIRCULAR

Date: 03-07-2018

All the students are hereby informed that the Department of English is going to organize 45 days Skill Enhancement Programme on "Soft skills". All the interested students can enrol their names with Head of the Department on or before 28-07-2018. The course will commence from 01-08-2018.



Head of the Department



Principal

PRINCIPAL

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Principal

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## SKILL ENHANCEMENT PROGRAMME

2018-2019

### SOFT SKILLS

#### Syllabus

##### Unit I:

**Introduction to personality development and Soft Skills:** Definition of personality – Determinants- -Barriers to developing positive personality- Techniques for developing a pleasing personality- **Soft Skills:** Meaning-importance- attributes of soft skills- methods to improve soft skills.

##### Unit II:

**Formation of Attitudes, Perception and Career Planning:** Introduction- Attitude-definition – features of attitudes- functions of attitudes-negative and positive attitudes-obstacles in developing positive attitude-

**Perception:** Meaning- factors influencing perception- developing perceptual skills- - Career Planning- Benefits of Career Planning- developing career goals - methods of successful career planning.

##### Unit III:

**Self-Awareness and Management :** Self-esteem – Characteristics - barriers for low self-esteem – steps to build positive self esteem- Communicative skills - non-verbal messages-listening skills- speaking skills- writing skills- counselling for self awareness and development.

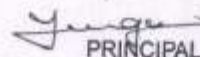
##### Unit IV:


**Self-Discovery and Soft Analysis:** Introduction- importance of self discovery – process of knowing oneself- SWOT analysis- SWOT analysis Grid- Management of stress & emotions – Etiquettes and manners- classification of manners- manners to impress others.

##### Unit V:

**Team Building and Persuasion:** introduction-meaning- aspects of team building-leadership skills- How to move and work with the teams- characteristics of effective teams-Conflicts Management- Negotiation skills.



  
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ANANTAPURAMU.

**LIST OF STUDENTS ENROLLED FOR SOFT SKILLS (2018 - 2019)**

S. No	Admission Number	Name of the Student	Gender	Group	Year
1	4071	J. SUREKHA	F	BiZC	I
2	3959	J. AKKULAPPA	M	BiZC	I
3	3903	K. LAHARI	F	BiZC	I
4	3911	K. AASMIN	F	BiZC	I
5	3970	V. PALLAVI BAI	F	BiZC	I
6	4108	B. GOWTHAMI	F	BiZC	I
7	3892	K. AMRUTHA	F	BiZC	I
8	4143	K. PAVITHRA	F	BiZC	I
9	4138	M. RAJYALAKSHMI	F	BiZC	I
10	4077	M. KAVITHA	F	BiZC	I
11	4136	M. MARUTHI	M	BiZC	I
12	3928	M. SYAMALA	F	BiZC	I
13	3878	SHAIK KARISHMA	F	BBA	I
14	3879	ANJAN GARI BHARANI	F	BBA	I
15	3881	VALLE POTAM SREELEKHA	F	BBA	I
16	3888	MALLEVARU SRIVIDYA	F	BBA	I
17	3916	VADDE VENUGOPAL	M	BBA	I
18	3957	SANGIREDDY YAMUNA	F	BBA	I
19	3968	VADDE PAVANKUMAR	M	BBA	I
20	3985	KUSAMA LIKHITHA	F	BBA	I
21	3991	CHIRIPI REDDY LAKSHMI	F	BBA	I
22	4008	KUNCHAPI SHANTHI	F	BBA	I
23	4014	NETHANNA GARI PRUTHVI	M	BBA	I
24	4040	MANGALA VIJAYKUMAR	M	BBA	I
25	4066	SHAIK SH@WKHATH VALI	M	BBA	I
26	3883	G. HEMALATHA	F	BA	I
27	3920	K. SHANTHI	F	BA	I
28	3992	U. UVARAJU	M	BA	I
29	3986	K. JYOTHI	F	BA	I
30	3965	D.REVATHI	F	BA	I
31	4055	D.DILSHAD BEGUM	F	BA	I
32	4034	T. MUKESH	M	BA	I
33	4033	G. ANIL	M	BA	I
34	3909	N. VASANTHALAKSHMI	F	BA	I
35	3989	L.SHIRISHA	F	BA	I
36	3979	G. JAYASREE	F	BSc-MSCs	I
37	4027	C. INDU KUMARI	F	BSc-MSCs	I
38	3929	K. SIREESHA	F	BSc-MSCs	I
39	4017	M. MANJUNATH	M	BSc-MSCs	I

40	4051	M. MUKUNDAMANI	M	BSc-MSCs	I
41	3974	P. VANI	F	BSc-MSCs	I
42	4044	V. MAMATHA	F	BSc-MSCs	I
43	3958	B. LAVANYA	F	BSc-MPCs	I
44	3917	B. SREEDEVI	F	BSc-MPCs	I
45	3894	S. AYESHA BEGUM	F	BSc-MPCs	I
46	3898	M.MADHAVI	F	BSc-MPCs	I
47	3963	S. THASLEEM	F	BSc-MPCs	I
48	3972	P. SASIKALA	F	BSc-MPCs	I
49	4021	K. SUKANYA	F	BSc-MPCs	I
50	4039	P. SUNITHA	F	BSc-MPCs	I
51	4057	S. PRASANTHI	F	BSc-MPCs	I
52	3886	S. SREEHARSHITHA	F	BSc-MPCs	I
53	3880	N. MAHESH	M	BSc-MPCs	I
54	3877	B. RAJA HARSHA VARDHAN	M	BSc-MPCs	I
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56	4030	B. CHINNA	M	BSc-MPCs	I
57	4072	B. LOKESH KUMAR	M	BSc-MPCs	I
58	4024	A JAGADEESH	M	BSc-MECs	I
59	3973	A ROHITH	M	BSc-MECs	I
60	3906	B JEEVITHA	F	BSc-MECs	I
61	3987	C NARENDRA	M	BSc-MECs	I
62	4020	C RUKMINI	F	BSc-MECs	I
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68	3868	SADDALA DEVI	F	B.COM(CA)	I
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71	3873	HAMANTHAKARI BINDU BAI	F	B.COM(CA)	I
72	3874	PUJARI PAVANI	F	B.COM(CA)	I
73	3875	NAGULADINNE RENUKA	F	B.COM(CA)	I
74	3876	KUNCHUPOLLU MANEESHA	F	B.COM(CA)	I
75	3884	YARRAMUDDAIAH GARI VARALAKSHMI	F	B.COM(CA)	I
76	3885	SETTY SRIVIDYA	F	B.COM(CA)	I
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78	3889	GUNDRALLA ANITHA	F	B.COM(CA)	I
79	3890	KUNCHAPU HIMABINDU	F	B.COM(CA)	I
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81	3893	GANTHI BHAGYA SREE	F	B.COM(CA)	I
82	3895	MANDI NEERAKOUSAR	F	B.COM(CA)	I

83	3896	VADIAM PETA SAI SOWJANYA	F	B.COM(CA)	1
84	3900	LINGAPPA GARI NARENDRA	M	B.COM(CA)	1
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106	3937	SHAIK ADUL BABA FAKRUDDIN	M	B.COM(CA)	1
107	3868	SADDALA DEVI	F	B.COM(CA)	1
108	3869	MEDIMI UMAMAHESWARA REDDY	M	B.COM(CA)	1

*A.R.*



*Jainappa*  
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*Kethanatha*  
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## SKILL ENHANCEMENT PROGRAMME

· 2018-2019

### Valedictory Report on "SOFT SKILLS"

The knowledge of "Soft Skills" Skill Enhancement Programme is essential for every student in their career. The Department of English has organized 45 days Skill Enhancement Programme entitled "Soft skills" on 01-08-2018.

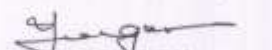
The valedictory function of the programme was started at 9.30 AM on 16-10-2018 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her speech she explained the importance of soft skills and also how it is helpful to the students in their professional life.

The Head of the Department has given a meaningful speech in connection to the importance of soft skill and how the communication skills are helpful in our day to day life, and also the flexibility and adaptability to create opportunities in developing their career.


The senior faculty members of Department of English have expressed their satisfaction towards this Programme and appreciated the Principal for encouraging this kind of career development programmes.

The valedictory function was ended by distributing the certificates to the students who are enrolled in this programme and the programme is ended with vote of thanks followed by National anthem.



  
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# **LANGUAGE AND COMMUNICATION SKILLS 2018-19**



# SRI VANI DEGREE & PG COLLEGE

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## SKILL ENHANCEMENT PROGRAMME

2018-2019

### CIRCULAR

Date: 21-06-2018

All the students are hereby informed that the Department of English is going to organize 45 days Skill Enhancement Programme entitled "LANGUAGE & COMMUNICATION SKILLS". All the interested students are hereby instructed to enroll their names and obtain the syllabus on or before 30-06-2018. The Skill Enhancement Programme will commence from 02-07-2018.

  
Head of the Department



  
Principal  
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#### Copy to

- All HODs for information and circulation
- Respective Notice Board of the Department
- To the file



  
Principal  
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## SKILL ENHANCEMENT PROGRAMME

2018-2019

### "LANGUAGE & COMMUNICATION SKILLS"

**Objectives:** -The main purpose of this program enables and improves the way of writing, critical thinking, speaking, using information technology, quantitative analyzing, and researching skills in every individual.

**Outcomes:** -The overall objective is to develop students -

- Written expression of thought and provide learners opportunities to explore ideas and to build connections between content areas.
- Oral communication skills by a variety of communication activities from informal discussion to formal presentation.

#### Syllabus

##### Unit I: -

- Vocabulary Building.
- Analogy.
- One-Word Substitutes.
- Words often confused.
- Synonyms and Antonyms.

##### Unit II: -

- Grammar – 1.
- Types of Verbs.
- Subject- Verb Agreement.

##### Unit III: -

- Grammar – 2.
- Tense (present and past) and Aspect.
- The several possibilities for denoting future Time.

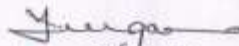
##### Unit IV: -

- Listening Skills.
- The Importance of Listening.
- Barriers/Obstacles to Effective Listening.
- Strategies for Effective Listening.

##### Unit V: -

- Reading Skills.
- Skimming.
- Scanning.
- Comprehension.



  
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**LIST OF STUDENTS ENROLLED FOR LANGUAGE AND COMMUNICATION SKILLS (2018 - 2019)**

S. No	Admission Number	Name of the Student	Gender	Group	Year
1	3979	G. JAYASREE	F	BSc-MSCs	I
2	4027	C. INDU KUMARI	F	BSc-MSCs	I
3	3929	K. SIREESHA	F	BSc-MSCs	I
4	4017	M. MANJUNATH	M	BSc-MSCs	I
5	4051	M. MUKUNDAMANI	M	BSc-MSCs	I
6	3974	P. VANI	F	BSc-MSCs	I
7	4044	V. MAMATHA	F	BSc-MSCs	I
8	3958	B.LAVANYA	F	BSC (MPCS)	I
9	3917	B.SREEDEVI	F	BSC (MPCS)	I
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31	4038	G GEETHARANI	F	BSc-MECs	I
32	3978	K HARITHA	F	BSc-MECs	I
33	3868	SADDALA DEVI	F	B.COM(CA)	I
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37	3874	PUJARI PAVANI	F	B.COM(CA)	I
38	3875	NAGULADINNE RENUKA	F	B.COM(CA)	I

*BO*

39	3876	KUNCHUPOLLU MANEESHA	F	B.COM(CA)	I
40	3884	YARRAMUDDAIAH GARI VARALAKSHMI	F	B.COM(CA)	I
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1308

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108	4033	G.ANILA	M	BA	
109	3909	N.VASANTHALAKSHMI	F	BA	
110	3989	L.SHIRISHA	F	BA	

*B. Govthami*



*Jingga*  
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*K. H. V. S. Rao*  
PRINCIPAL  
Sri Vani Degree & PG College  
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## SKILL ENHANCEMENT PROGRAMME

2016-2017

### Valedictory Report on "LANGUAGE & COMMUNICATION SKILLS"

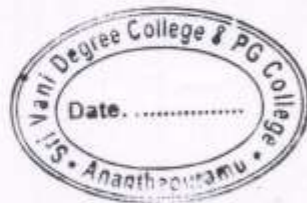
The Department of English has organized 45 days Skill Enhancement Programme entitled "Language & Communication Skills" on 02-07-2018.

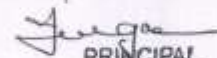
The valedictory function of the programme was started at 10:00 AM on 20-08-2016 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her inaugural speech congratulated the Department for organizing this programme in the college for the benefits of students. In her speech, she also explained the importance of Language & Communication Skills.

The Head of the Department has assured their cooperation for conducting this kind of programme. They expressed their satisfaction towards the programme and requested the Principal to organize more such kind of programmes.


The valedictory function ended with vote of thanks followed by National Anthem.

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**YOGA 2018-19**

# SRI VANI DEGREE & PG COLLEGE

Affiliated to S. K. University, Anantapur.

## SKILL ENHANCEMENT PROGRAMME

2018-2019

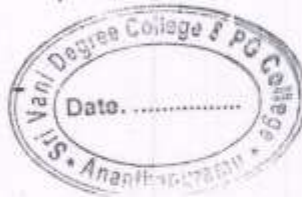
### CIRCULAR

Date: -26-08-2018

All the students are hereby informed that the Department of Physical Education is going to organize 45 days Skill Enhancement Programme on "YOGA AND ITS BENEFITS". All the interested students are hereby instructed to enroll their names and obtain the syllabus on or before 31-08-2018. The Skill Enhancement Programme will commence from 01-09-2018.

*C. Baba*

Head of the Department  
Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College



*J. J. J.*

Principal  
PRINCIPAL-  
Sri Vani Degree & PG College  
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- Respective Notice Board of the Department
- To the file



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## SKILL ENHANCEMENT PROGRAMME

2018-2019

### YOGA AND ITS BENEFITS

#### Syllabus

##### Unit 1: -

- Introduction to Yoga.
- Foundation of Yoga
- Definition of yoga (Patanjala yoga sutra, Bhagavat Gita, Kathopanishad)
- Brief introduction to origin, history and development of yoga, yoga in principle Upanishads.

##### Unit 2: -

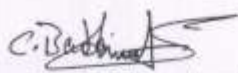
- Brief survey of yoga in modern and contemporary times [Shri Ramakrishna, Shri Aurobindo, Maharishi Raman, Swamy Vivekananda, Swamy Dayanand Saraswathi, Swamy Sivananda, Paramhansa madhavas, Yogacharya, shri T. Krishnamacharya].
- Principles and practices of Jnana yoga, Bhakti yoga, Karma yoga.

##### Unit 3: -

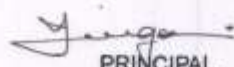
- Concept, Principles and significance of Sukshma vyayama, Sthula vyayama, Surya namaskaram.
- Concept, Principles, Meaning, Types and Significance of Shatakarma, Yoga asana, pranayama. asana.

##### Unit 4: -

- Introduction to Asanas
- Surya namaskaram, Dhanurasana, Vrksasana, Halasana, Ustrasana, Bhujangasana, Balasana, Bandhasana, Trikonasana, Adho mukha asana.

  
Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College



  
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ANANTAPURAMU.



  
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Sri Vani Degree & PG College  
ANANTAPURAMU.

**LIST OF STUDENTS ENROLLED FOR YOGA AND ITS BENEFITS (2018 - 2019)**

S. No	Admission Number	Name of the Student	Gender	Group	Year
1	3979	G. JAYASREE	F	BSc-MSCs	I
2	4027	C. INDU KUMARI	F	BSc-MSCs	I
3	3929	K. SIREESHA	F	BSc-MSCs	I
4	4017	M. MANJUNATH	M	BSc-MSCs	I
5	4051	M. MUKUNDAMANI	M	BSc-MSCs	I
6	3974	P. VANI*	F	BSc-MSCs	I
7	4044	V. MAMATHA	F	BSc-MSCs	I
8	3958	B.LAVANYA	F	BSC (MPCS)	I
9	3917	B.SREEDEVI	F	BSC (MPCS)	I
10	3894	S.AYESHA BEGUM	F	BSC (MPCS)	I
11	3898	M.MADHAVI	F	BSC (MPCS)	I
12	3963	S.THASLEEM	F	BSC (MPCS)	I
13	3972	P.SASIKALA	F	BSC (MPCS)	I
14	4021	K.SUKANYA	F	BSC (MPCS)	I
15	4039	P.SUNITHA	F	BSC (MPCS)	I
16	4057	S.PRASANTHI	F	BSC (MPCS)	I
17	3886	S.SREEHARSHITHA	F	BSC (MPCS)	I
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*C. Babu*  
Head Of Department  
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*Sugan*  
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*K. Hanaja*  
PRINCIPAL  
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## SKILL ENHANCEMENT PROGRAMME

2018-2019


### Valedictory Report on "YOGA AND ITS BENEFITS"

The department of Physical Education has organized 45 days Skill Enhancement Programme entitled "Yoga and its benefits" on 01-09-2018. This programme was conducted in association with Department of Physical Education.

The valedictory function of the programme was started at 09.00AM on 19-10-2018 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her inaugural speech congratulated the Head of the Physical Education Department for organizing this programme in the college for the benefits of students. In her speech, she also explained the importance of Yoga and its uses.

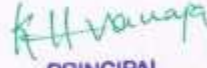
The Head of Physical Education Department has assured their cooperation for conducting this kind of programme. They expressed their satisfaction towards the programme and also requested the Principal to grant permission for organizing more such kind of programmes.

The valedictory function ended by distributing the certificates to the students and with vote of thanks followed by National Anthem.

  
Head Of Department  
Physical Education  
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# COMPUTING SKILLS

## 2018-19

## SRI VANI DEGREE & PG COLLEGE

(Affiliated to Sri Krishnadevaraya University, Anantapur)

### SKILL ENHANCEMENT PROGRAMME

2018-2019

Circular

Date: 20-06-2018.

All the Students are here by informed that Department of Computer Science is going to organize 45 days skill enhancement programme entitled "Computing skills". Interested students can enroll their names with Mrs Tai. SwarnaLatha HOD, Department of Computer Science and obtain the Syllabus on or before 23-06-2018. The Skill Enhancement Programme will commence from 26-08-2018.

Signature of the HOD  
Dept. of Computer Science  
Sri Vani Degree & P.G. College  
ANANTAPURAMU.



Signature of the Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

Copy to

1. All HODs for information and circulation.
2. Respective Notice Boards of the Department.
3. To the file.

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**SKILL ENHANCEMENT PROGRAMME**

**2018-2019**

**Computing skills**

**Objectives: -**

The main purpose of this programme

1. Identify the components and function of the hardware used in a computer system.
2. Basic computer networking concepts and architecture.
3. Use the Internet and World Wide Web to perform research.
4. Proficiency in social networking.

**Outcomes:**

Upon completion of this course, students will be able to:

1. Recognize the capabilities and limitations of computer technology, and the theoretical foundations of computing.
2. Critically assess the social and ethical implications of computer technology in their daily life.

**Syllabus.**

**Unit-I:**

**Introduction to computer:** Computer Definition - Characteristics Generations of Computer, Applications of Computer, Basic Components of PC, Computer Architecture - Primary and Secondary Memories- Input and Output Devices- Operating System

**Unit-II**

**Fundamentals of Internet :** Networking Concepts, Data Communication – Types of Networking, Internet and its Services, Internet Addressing – Internet Applications – Computer Viruses and its types – Browser –Types of Browsers.

**Unit-III:**


**Internet applications:** Using Internet Explorer, Standard Internet Explorer Buttons, Entering a Web Site Address, Searching the Internet – Introduction to Social Networking: twitter, tumblr, LinkedIn, face book, flickr, skype, yelp, vimeo, yahoo!, google+, youtube, WhatsApp, etc.

**Unit-IV :**

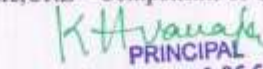
**E-mail :**Definition of E-mail - Advantages and Disadvantages – UserIds, Passwords, Email Addresses, Domain Names, Mailers, Message Components, Message Composition, Mail Management,Email Inner Workings.

**Unit V:**

**WWW-** Web Applications, Web Terminologies, Web Browsers,URL – Components of URL, Searching WWW – Search Engines and Example

  
Signature of the HOD  
Dept. of Computing  
Sri Vani Degree & P.G. College  
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ANANTAPURAMU.  
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**LIST OF STUDENTS ENROLLED FOR COMPUTING SKILLS (2018 - 2019)**

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*Y. Nayak*

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**SKILL ENHANCEMENT PROGRAMME**

**2018-2019**

**Valedictory report on Computing Skills**

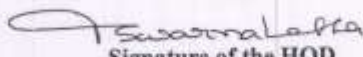
The Department of Computer Science has organised 45 days skill enhancement programme entitled "Computing skills" on 26/08/2018.

The valedictory function of the programme was started at 11 am on 28/08/2018 by inviting the Principal and the Head of Department Computer Science on to the dias.

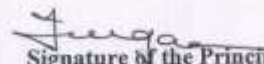
The Principal, in her inaugural speech congratulated the Department for organising such kind of programme in the college by which the students were benefited. She also explained the importance of computers and Internet in the 21<sup>st</sup> century by which the students can secure jobs after completion of their Graduation/Post-Graduation.


The Head, Department of Computer Science has given an inspiring speech in connection to the computing skills and their necessity in all the sectors like education, business, hospitals and so on. The HOD has assured their cooperation for conducting this kind of programmes and expressed their satisfaction towards the programme.

The valedictory function was ended with vote of thanks followed by National Anthem.

  
Signature of the HOD  
Dept. of Computer Science  
Sri Vani Degree & P.G. College  
ANANTAPURAMU.



  
Signature of the Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

# **SOFT SKILLS 2019-20**

# SRI VANI DEGREE & PG COLLEGE

Affiliated to S. K. University, Anantapur.

## SKILL ENHANCEMENT PROGRAMME

2019-2020

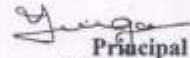
### CIRCULAR

Date: 01-07-2019

All the students are hereby informed that the Department of English is going to organize 45 days Skill Enhancement Programme on "Soft skills". All the interested students can enrol their names with Head of the Department on or before 28-07-2019. The course will commence from 03-08-2019.



Head of the Department



Principal

PRINCIPAL

Sri Vani Degree & PG College  
ANANTAPURAMU.

Copy to:

- All HODs for information and circulation
- Respective Notice Boards of the Department
- File



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# SKILL ENHANCEMENT PROGRAMME

2019-2020

## SOFT SKILLS

### Syllabus

#### Unit I:

**Introduction to personality development and Soft Skills:** Definition of personality – Determinants- -Barriers to developing positive personality- Techniques for developing a pleasing personality- **Soft Skills:** Meaning-importance- attributes of soft skills- methods to improve soft skills.

#### Unit II:

**Formation of Attitudes, Perception and Career Planning:** Introduction- Attitude-definition – features of attitudes- functions of attitudes-negative and positive attitudes-obstacles in developing positive attitude-

**Perception:** Meaning- factors influencing perception- developing perceptual skills- - Career Planning- Benefits of Career Planning- developing career goals - methods of successful career planning.

#### Unit III:

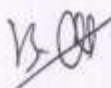
**Self- Awareness and Management :** Self-esteem – Characteristics - barriers for low self-esteem – steps to build positive self esteem- Communicative skills - non-verbal messages-listening skills- speaking \*skills- writing skills- counselling for self awareness and development.

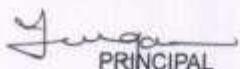
#### Unit IV:

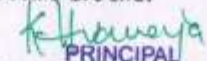
**Self- Discovery and Soft Analysis:** Introduction- importance of self discovery – process of knowing oneself- SWOT analysis- SWOT analysis Grid- Management of stress & emotions – Etiquettes and manners- classification of manners- manners to impress others.

#### Unit V:

**Team Building and Persuasion:** introduction-meaning- aspects of team building-leadership skills- How to move and work with the teams- characteristics of effective teams-Conflicts Management- Negotiation skills.



  
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ANANTAPURAMU.



**LIST OF STUDENTS ENROLLED FOR SOFT SKILLS (2019 - 2020)**

S. No	Admission Number	Name of the Student	Gender	Group	Year
1	4195	B. LAVANYA	F	BiZC	I
2	4381	M.S. IRSHAN BANU	F	BiZC	I
3	4317	M. SUMANASREE	F	BiZC	I
4	4379	S. PRIYANKA	F	BiZC	I
5	4339	*S.K. FARHANA	F	BiZC	I
6	4239	G. SINDHURANI	F	BiZC	I
7	4371	K. GAYATHRI	F	BiZC	I
8	4188	K. PAVITHRA	F	BiZC	I
9	4464	N. DIVYASREE	F	BiZC	I
10	4361	N. KAVITHA	F	BiZC	I
11	4498	U. THRIVENI	F	BiZC	I
12	4301	B. HARITHA	F	BtMC	I
13	4387	H. MOUNIKA	F	BtMC	I
14	4432	V. MUNI JYOTHI	F	BtMC	I
15	4468	A. PRATHYUSHA	F	BtMC	I
16	4367	B. DRAKSHAYANI	F	BtMC	I
17	4300	B. GANGA ROHINI	F	BtMC	I
18	4497	E. SUMANTHALAKSHMI	F	BtMC	I
19	4355	G. VANI	F	BtMC	I
20	4480	G. KISHORE	M	BtMC	I
21	4350	P. HARI	M	BtMC	I
22	4304	HARIJANA PRAVEEN KUMAR	M	BBA	I
23	4150	MUDDAM SETTI GANGOTRI	F	BBA	I
24	4168	BHAYAGALLA SAI KUMAR	M	BBA	I
25	4175	NARASANAKOTA GANGADHARA	M	BBA	I
26	4193	MUSUKU NAVEEN	M	BBA	I
27	4214	MANDLA KARTEEK	M	BBA	I
28	4269	PAPPURIEJAAZ MAHAMAD	M	BBA	I
29	4476	JATURU PRAVEEN REDDY	M	BBA	I
30	4359	MALA ANIL KUMAR	M	BBA	I
31	4473	SHAIK MOHAMMAD SOHEL	M	BBA	I
32	4328	D.DADAPEERA	M	BA	I
33	4194	K. ADITYA	M	BA	I
34	4204	G. VIJAYA RAM	M	BA	I
35	4152	M.CHANDRA KALA	F	BA	I
36	4356	M.NARASHIMHULU	M	BA	I
37	4406	K. RAVI	M	BA	I
38	4306	D.GOUSHPEER	M	BA	I
39	4288	N. BHARATHI	F	BA	I

40	4151	M.SAIRAM BABU	M	BA	I
41	4181	V. VAMSI KUMAR	M	BA	I
42	4391	M.PRAHALAD NAIK	M	BA	I
43	4308	D.NARESH	M	BA	I
44	4253	P. NARASIMHA REDDY	M	BSc-MSCs	I
45	4258	V. VENU	M	BSc-MSCs	I
46	4180	B. THRIVENI	F	BSc-MSCs	I
47	4405	V. SWAPNA	F	BSc-MSCs	I
48	4251	T. APUROOPA	F	BSc-MSCs	I
49	4426	Y. RAJINI	F	BSc-MSCs	I
50	4163	A.N. PALLAVI	F	BSc-MPCs	I
51	4164	C.SASIKALA	F	BSc-MPCs	I
52	4184	S. HASEENA WAJID	F	BSc-MPCs	I
53	4208	N. AKHILA	F	BSc-MPCs	I
54	4210	M.MAHESWARI	F	BSc-MPCs	I
55	4211	T. SHIREESHA	F	BSc-MPCs	I
56	4252	B. NAVYA SREE	F	BSc-MPCs	I
57	4254	S. REHAMUNNISA	F	BSc-MPCs	I
58	4271	M.SRUJANA	F	BSc-MPCs	I
59	4331	S. AKHILA	F	BSc-MPCs	I
60	4332	K. NAGA RAMYA	F	BSc-MPCs	I
61	4374	G. SUDHA	F	BSc-MPCs	I
62	4241	B. VISHNU VARDHAN	M	BSc-MPCs	I
63	4256	V.VINAY KUMAR	M	BSc-MPCs	I
64	4723	A. HAREESH	M	BSc-MPCs	I
65	4166	B SARADA	F	BSc-MECs	I
66	4161	B VINYA	F	BSc-MECs	I
67	4200	B DEEPIKA	F	BSc-MECs	I
68	4323	B MEGHANA	F	BSc-MECs	I
69	4495	B LIKITHA	F	BSc-MECs	I
70	4223	C NAGI REDDY	M	BSc-MECs	I
71	4165	C PRATHYUSHA	F	BSc-MECs	I
72	4321	D ANUSHA	F	BSc-MECs	I
73	4368	E THIRUMALESU	M	BSc-MECs	I
74	4170	G SHIREESHA	F	BSc-MECs	I
75	4458	B. MOUNIKA	F	B.COM(CA)	I
76	4207	Y. LAVANYA	F	B.COM(CA)	I
77	4466	K. VIDYAVATHI	F	B.COM(CA)	I
78	4472	C.U. VANI	F	B.COM(CA)	I
79	4151	SK JAREENA BHANU	F	B.COM(CA)	I
80	4155	YERUKULA CHITTEKKA	F	B.COM(CA)	I
81	4156	VEMPALLI BHARANI	F	B.COM(CA)	I
82	4157	NAKKA SRAVANI	F	B.COM(CA)	I

83	4158	SAKELA ESTHERRANI	F	B.COM(CA)	I
84	4159	BALAGONDA GOWTHAMI	F	B.COM(CA)	I
85	4160	BALAGONDA CHANDRAKALA	F	B.COM(CA)	I
86	4162	KONDURTHI MAHESWARI	F	B.COM(CA)	I
87	4169	*DUDEKULA THASLEEM	F	B.COM(CA)	I
88	4171	VEMULA SEERISHA	F	B.COM(CA)	I
89	4177	PINNEPALLI PRIYANKA	F	B.COM(CA)	I
90	4178	GOLLA GURUPRASAD	M	B.COM(CA)	I
91	4187	PASALAIAH GARI AKHILA	F	B.COM(CA)	I
92	4189	MONDI SUSMEETHA	F	B.COM(CA)	I
93	4190	MAMMULA SULOCHANA	F	B.COM(CA)	I
94	4250	YADIKI SURESH	M	B.COM(CA)	I
95	4199	BESTA LAVANYA	F	B.COM(CA)	I
96	4201	*MONDI PRABHAKAR	M	B.COM(CA)	I
97	4203	VADDE SUGUNA	F	B.COM(CA)	I
98	4207	YERUKULA LAVANYA	F	B.COM(CA)	I
99	4209	SIVARAJU	M	B.COM(CA)	I
100	4212	JAMPULA HARISH	M	B.COM(CA)	I
101	4213	NALLABOTULA PRATHIBA	F	B.COM(CA)	I
102	4214	SHAIK AYESHA BANU	F	B.COM(CA)	I
103	4216	MULLA NASIMA	F	B.COM(CA)	I

A. R.



*[Signature]*  
**PRINCIPAL**  
 Sri Vani Degree & PG College  
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*[Signature]*  
**PRINCIPAL**  
 Sri Vani Degree & PG College  
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## SKILL ENHANCEMENT PROGRAMME

2019-2020

### Valedictory Report on "SOFT SKILLS"

The knowledge of "Soft Skills" Skill Enhancement Programme is essential for every student in their career. The Department of English has organized 45 days Skill Enhancement Programme entitled "Soft skills" on 03-08-2019.

The valedictory function of the programme was started at 10.30 AM on 20-10-2019 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her speech she explained the importance of soft skills and also how it is helpful to the students in their professional life.

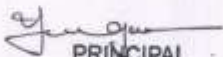
The Head of the Department has given a meaningful speech in connection to the importance of soft skill and how the communication skills are helpful in our day to day life, and also the flexibility and adaptability to create opportunities in developing their career.

The senior faculty members of Department of English have expressed their satisfaction towards this Programme and appreciated the Principal for encouraging this kind of career development programmes.

The valedictory function was ended by distributing the certificates to the students who are enrolled in this programme and the programme is ended with vote of thanks followed by National anthem.

B. Q



  
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# **LANGAUGE AND COMMUNICATION SKILLS 2019-20**

# SRI VANI DEGREE & PG COLLEGE

Affiliated to S. K. University, Anantapur.


## SKILL ENHANCEMENT PROGRAMME

2019-2020

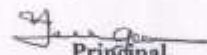
### CIRCULAR

Date: 24-06-2019

All the students are hereby informed that the Department of English is going to organize 45 days Skill Enhancement Programme entitled "LANGUAGE & COMMUNICATION SKILLS". All the interested students are hereby instructed to enroll their names and obtain the syllabus on or before 30-06-2019. The Skill Enhancement Programme will commence from 04-07-2019.

  
Head of the Department



  
Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

#### Copy to

- All HODs for information and circulation
- Respective Notice Board of the Department
- To the file



  
Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

## SKILL ENHANCEMENT PROGRAMME

2019-2020

### "LANGUAGE & COMMUNICATION SKILLS"

**Objectives:** -The main purpose of this program enables and improves the way of writing, critical thinking, speaking, using information technology, quantitative analyzing, and researching skills in every individual.

**Outcomes:** -The overall objective is to develop students -

- Written expression of thought and provide learners opportunities to explore ideas and to build connections between content areas.
- Oral communication skills by a variety of communication activities from informal discussion to formal presentation.

### Syllabus

#### Unit I: -

- Vocabulary Building.
- Analogy.
- One-Word Substitutes.
- Words often confused.
- Synonyms and Antonyms.

#### Unit II: -

- Grammar – 1.
- Types of Verbs.
- Subject- Verb Agreement.

#### Unit III: -

- Grammar – 2.
- Tense (present and past) and Aspect.
- The several possibilities for denoting future Time.

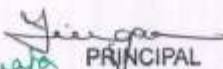
#### Unit IV: -

- Listening Skills.
- The Importance of Listening.
- Barriers/Obstacles to Effective Listening.
- Strategies for Effective Listening.

#### Unit V: -

- Reading Skills.
- Skimming.
- Scanning.
- Comprehension.



  
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Sri Vani Degree & PG College  
PRINCIPAL ANANTAPURAMU.  
Sri Vani Degree & PG College  
ANANTAPURAMU.

LIST OF STUDENTS ENROLLED FOR LANGUAGE AND COMMUNICATION SKILLS (2019 - 2020)

S. No	Admission Number	Name of the Student	Gender	Group	Year
1	4253	P. NARASIMHA REDDY	M	BSc-MSCs	I
2	4258	V. VENU	M	BSc-MSCs	I
3	4180	B. THRIVENI	F	BSc-MSCs	I
4	4405	V. SWAPNA	F	BSc-MSCs	I
5	4251	T. APUROOPA	F	BSc-MSCs	I
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10	4208	N.AKHILA	F	BSc-MPCs	I
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17	4332	K.NAGA RAMYA	F	BSc-MPCs	I
18	4374	G.SUDHA	F	BSc-MPCs	I
19	4241	B.VISHNU VARDHAN	M	BSc-MPCs	I
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27	4223	C NAGI REDDY	M	BSc-MECs	I
28	4165	C PRATHYUSHA	F	BSc-MECs	I
29	4321	D ANUSHA	F	BSc-MECs	I
30	4368	E THIRUMALESU	M	BSc-MECs	I
31	4170	G SHIREESHA	F	BSc-MECs	I
32	4458	B. MOUNIKA	F	B.COM(CA)	I
33	4207	Y. LAVANYA	F	B.COM(CA)	I
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35	4472	C.U. VANI	F	B.COM(CA)	I
36	4151	SK JAREENA BHANU	F	B.COM(CA)	I
37	4155	YERUKULA CHITTEKKA	F	B.COM(CA)	I
38	4156	VEMPALLI BHARANI	F	B.COM(CA)	I

RS



39	4157	NAKKA SRAVANI	F	B.COM(CA)	-
40	4158	SAKELA ESTHERRANI	F	B.COM(CA)	
41	4159	BALAGONDA GOWTHAMI	F	B.COM(CA)	
42	4160	BALAGONDA CHANDRAKALA	F	B.COM(CA)	
43	4162	KONDURTHI MAHESWARI	F	B.COM(CA)	
44	4169	DUDEKULA THASLEEM	F	B.COM(CA)	
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51	4250	YADIKI SURESH	M	B.COM(CA)	
52	4199	BESTA LAVANYA	F	B.COM(CA)	
53	4201	MONDI PRABHAKAR	M	B.COM(CA)	-
54	4203	VADDE SUGUNA	F	B.COM(CA)	
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56	4209	SIVARAJU	M	B.COM(CA)	
57	4212	JAMPULA HARISH	M	B.COM(CA)	
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59	4214	SHAIK AYESHA BANU	F	B.COM(CA)	
60	4216	MULLA NASIMA	F	B.COM(CA)	
61	4195	B. LAVANYA	F	BIZC	
62	4381	M.S. IRSHAN BANU	F	BIZC	
63	4317	M. SUMANASREE	F	BIZC	
64	4379	S. PRIYANKA	F	BIZC	
65	4339	S.K. FARHANA	F	BIZC	
66	4239	G. SINDHURANI	F	BIZC	
67	4371	K. GAYATHRI	F	BIZC	-
68	4188	K. PAVITHRA	F	BIZC	
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70	4361	N. KAVITHA	F	BIZC	
71	4498	U. THRIVENI	F	BIZC	
72	4301	B. HARITHA	F	BtMC	
73	4387	H. MOUNIKA	F	BtMC	
74	4432	V. MUNI JYOTHI	F	BtMC	
75	4468	A. PRATHYUSHA	F	BtMC	
76	4367	B. DRAKSHAYANI	F	BtMC	
77	4300	B. GANGA ROHINI	F	BtMC	
78	4497	E. SUMANTHALAKSHMI	F	BtMC	
79	4355	G. VANI	F	BtMC	
80	4480	G. KISHORE	M	BtMC	

B00

81	4350	P. HARI	M	BtMC	
82	4304	HARIJANA PRAVEEN KUMAR	M	BBA	
83	4150	MUDDAM SETTI GANGOTRI	F	BBA	
84	4168	BHAYAGALLA SAI KUMAR	M	BBA	
85	4175	NARASANAKOTA GANGADHARA	M	BBA	
86	4193	MUSUKU NAVEEN	M	BBA	
87	4214	MANDLA KARTEEK	M	BBA	
88	4269	PAPPURIEJAAZ MAHAMAD	M	BBA	
89	4476	JATURU PRAVEEN REDDY	M	BBA	
90	4359	MALA ANIL KUMAR	M	BBA	
91	4473	SHAIK MOHAMMAD SOHEL	M	BBA	
92	4328	D.DADAPEERA	M	BA	
93	4194	K.ADITYA	M	BA	
94	4204	G.VIJAYA RAM	M	BA	
95	4152	M.CHANDRA KALA	F	BA	
96	4356	M.NARASHIMHULU	M	BA	
97	4406	K.RAVI	M	BA	
98	4306	D.GOUSHPEER	M	BA	
99	4288	N.BHARATHI	F	BA	
100	4151	M.SAIRAM BABU	M	BA	
101	4181	V. VAMSI KUMAR	M	BA	
102	4391	M.PRAHALAD NAIK	M	BA	
103	4308	D.NARESH	M	BA	
104	4171	M.MAMATHA	F	BA	

*M. Ch*



*Jega*  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.



*K.H. Vanaja*  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

## SKILL ENHANCEMENT PROGRAMME

2019-2020

### Valedictory Report on "LANGUAGE & COMMUNICATION SKILLS"

The Department of English has organized 45 days Skill Enhancement Programme entitled "Language & Communication Skills" on 04-07-2019.

The valedictory function of the programme was started at 10:30 AM on 29-08-2019 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her inaugural speech congratulated the Department for organizing this programme in the college for the benefits of students. In her speech, she also explained the importance of Language & Communication Skills.

The Head of the Department has assured their cooperation for conducting this kind of programme. They expressed their satisfaction towards the programme and requested the Principal to organize more such kind of programmes.

The valedictory function ended with vote of thanks followed by National Anthem.

*A. R.*



*[Signature]*  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.



*KH Vanaja*  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.

**YOGA 2019-20**

# SRI VANI DEGREE & PG COLLEGE

Affiliated to S. K. University, Anantapur.

## SKILL ENHANCEMENT PROGRAMME

2019-2020

### CIRCULAR

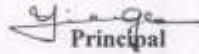
Date: -26-08-2019

All the students are hereby informed that the Department of Physical Education is going to organize 45 days Skill Enhancement Programme on "YOGA AND ITS BENEFITS". All the interested students are hereby instructed to enroll their names and obtain the syllabus on or before 31-08-2019. The Skill Enhancement Programme will commence from 01-09-2019.

  
Head of the Department

Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College



  
Principal

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#### Copy to

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- ☛ Respective Notice Board of the Department
- ☛ To the file



  
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## SKILL ENHANCEMENT PROGRAMME

2019-2020

### YOGA AND ITS BENEFITS

#### Syllabus

##### Unit 1: -

- Introduction to Yoga.
- Foundation of Yoga
- Definition of yoga (Patanjala yoga sutra, Bhagavat Gita, Kathopanishad)
- Brief introduction to origin, history and development of yoga, yoga in principle Upanishads.

##### Unit 2: -

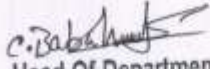
- Brief survey of yoga in modern and contemporary times [Shri Ramakrishna, Shri Aurobindo, Maharishi Raman, Swamy Vivekananda, Swamy Dayanand Saraswathi, Swamy Sivananda, Paramhansa madhavas, Yogacharya, shri T. Krishnamacharya].
- Principles and practices of Jnana yoga, Bhakti yoga, Karma yoga.

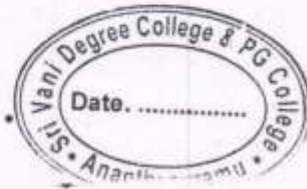
##### Unit 3: -

- Concept, Principles and significance of Sukshma vyayama, Sthula vyayama, Surya namaskaram.
- Concept, Principles, Meaning, Types and Significance of Shatakarma, Yoga asana, pranayama. asana.

##### Unit 4: -

- Introduction to Asanas
- Surya namaskaram, Dhanurasana, Vrksasana, Halasana, Ustrasana, Bhujangasana, Balasana, Bandhasana, Trikonasana, Adho mukha asana.

  
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ANANTAPURAMU.

**LIST OF STUDENTS ENROLLED FOR YOGA AND ITS BENEFITS (2019 - 2020)**

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2	4258	V. VENU	M	BSc-MSCs	I
3	4180	B. THRIVENI	F	BSc-MSCs	I
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90	4194	K.ADITYA	M	BA	
91	4204	G.VIJAYA RAM	M	BA	
92	4152	M.CHANDRA KALA	F	BA	
93	4356	M.NARASHIMHULU	M	BA	
94	4406	K.RAVI	M	BA	
95	4306	D.GOUSHPEER	M	BA	

*C. Babu*

Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College



*George*

PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.



*K. Hanumanth*

PRINCIPAL  
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## SKILL ENHANCEMENT PROGRAMME

2019-2020

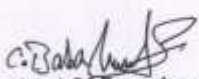
### Valedictory Report on "YOGA AND ITS BENEFITS"

The department of Physical Education has organized 45 days Skill Enhancement Programme entitled "Yoga and its benefits" on 01-09-2019. This programme was conducted in association with Department of Physical Education.

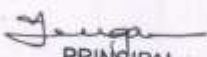
The valedictory function of the programme was started at 10.00AM on 19-10-2019 by inviting the Principal and the Head of the Department onto the dais. The Principal, in her inaugural speech congratulated the Head of the Physical Education Department for organizing this programme in the college for the benefits of students. In her speech, she also explained the importance of Yoga and its uses.

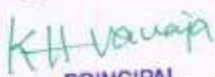
The Head of Physical Education Department has assured their cooperation for conducting this kind of programme. They expressed their satisfaction towards the programme and also requested the Principal to grant permission for organizing more such kind of programmes.

The valedictory function ended by distributing the certificates to the students and with vote of thanks followed by National Anthem.

  
C. Baba  
Head Of Department  
Physical Education  
Sri Vani Degree & P.G. College



  
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K.H. Vasu  
PRINCIPAL  
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# COMPUTING SKILLS

## 2019-20

## SRI VANI DEGREE & PG COLLEGE

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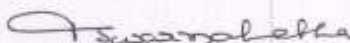
### SKILL ENHANCEMENT PROGRAMME

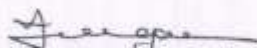
2019-2020

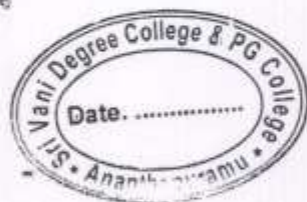
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Date: 17-08-2019.

All the Students are here by informed that Department of Computer Science is going to organize 45 days skill enhancement programme entitled "Computing skills". Interested students can enroll their names with Mrs Tai. SwarnaLatha HOD, Department of Computer Science and obtain the Syllabus on or before 21-08-2019. The Skill Enhancement Programme will commence from 22-08-2019.


  
Signature of the HOD  
Dept. of Computer Science  
Sri Vani Degree & P.G. College  
ANANTAPURAMU.

  
Signature of the Principal  
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## SKILL ENHANCEMENT PROGRAMME

2019-2020

### Computing skills

#### Objectives: -

The main purpose of this programme

1. Identify the components and function of the hardware used in a computer system.
2. Basic computer networking concepts and architecture.
3. Use the Internet and World Wide Web to perform research.
4. Proficiency in social networking.

#### Outcomes:

Upon completion of this course, students will be able to:

1. Recognize the capabilities and limitations of computer technology, and the theoretical foundations of computing.
2. Critically assess the social and ethical implications of computer technology in their daily life.

#### Syllabus.

##### Unit-I:

**Introduction to computer:** Computer Definition - Characteristics Generations of Computer, Applications of Computer, Basic Components of PC, Computer Architecture - Primary and Secondary Memories- Input and Output Devices- Operating System

##### Unit-II

**Fundamentals of Internet :** Networking Concepts, Data Communication – Types of Networking, Internet and its Services, Internet Addressing – Internet Applications – Computer Viruses and its types – Browser –Types of Browsers.

##### Unit-III:

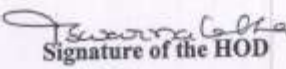
**Internet applications:** Using Internet Explorer, Standard Internet Explorer Buttons, Entering a Web Site Address, Searching the Internet – Introduction to Social Networking: twitter, tumblr, LinkedIn, face book, flickr, skype, yelp, vimeo, yahoo!, google+, youtube, WhatsApp, etc.

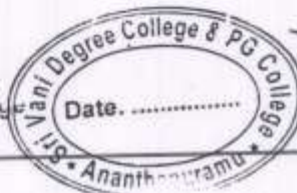
##### Unit-IV :

**E-mail :**Definition of E-mail - Advantages and Disadvantages – UserIds, Passwords, Email Addresses, Domain Names, Mailers, Message Components, Message Composition, Mail Management,Email Inner Workings.

##### Unit V:

**WWW-** Web Applications, Web Terminologies, Web Browsers,URL – Components of URL, Searching WWW – Search Engines and Example

  
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Signature of the Principal  
Sri Vani Degree & P.G. College  
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**LIST OF STUDENTS ENROLLED FOR COMPUTING SKILLS (2019 - 2020)**

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104	4171	M.MAMATHA	F	BA	I
105	4481	R.RAMU NAIK	M	BA	I

*V. Nayak*  
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*Janga*  
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*K.H. Vanaja*  
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 Sri Vani Degree & PG College  
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**SKILL ENHANCEMENT PROGRAMME**

**2019-2020**


**Valedictory report on Computing Skills**


The Department of Computer Science has organised 45 days skill enhancement programme entitled "Computing skills" on 22/08/2019.

The valedictory function of the programme was started at 11 am on 24/10/2019 by inviting the Principal and the Head of Department Computer Science on to the dias.


The Principal, in her inaugural speech congratulated the Department for organising such kind of programme in the college by which the students were benefited. The HOD has assured their cooperation for conducting this kind of programmes and expressed their satisfaction towards the programme.

The valedictory function was ended with vote of thanks followed by National Anthem.

  
Signature of the HOD  
Dept. of Computer Science  
Sri Vani Degree & P.G. College  
ANANTAPURAMU.

  
Signature of the Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
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# COMPUTING SKILLS

2020-21

## SRI VANI DEGREE & PG COLLEGE

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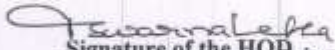
### SKILL ENHANCEMENT PROGRAMME

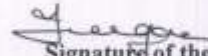
2020-2021

Circular

Date: 28-10-2020.

All the Students are here by informed that Department of Computer Science is going to organize 45 days skill enhancement programme entitled "Computing skills". Interested students can enroll their names with Mrs Tai. SwarnaLatha HOD, Department of Computer Science and obtain the Syllabus on or before 01-11-2020. The Skill Enhancement Programme will commence from 03-11-2020.


  
Signature of the HOD  
Dept. of Computer Science  
Sri Vani Degree & P.G. College  
ANANTAPURAMU.

  
Signature of the Principal  
PRINCIPAL  
Sri Vani Degree & PG College  
ANANTAPURAMU.



Copy to

1. All HODs for information and circulation.
2. Respective Notice Boards of the Department.
3. To the file.

  
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**SKILL ENHANCEMENT PROGRAMME**

**2020-2021**

**Computing skills**

**Objectives: -**

The main purpose of this programme

1. Identify the components and function of the hardware used in a computer system.
2. Basic computer networking concepts and architecture.
3. Use the Internet and World Wide Web to perform research.
4. Proficiency in social networking.

**Outcomes:**

Upon completion of this course, students will be able to:

1. Recognize the capabilities and limitations of computer technology, and the theoretical foundations of computing.
2. Critically assess the social and ethical implications of computer technology in their daily life.

**Syllabus.**

**Unit-I:**

**Introduction to computer:** Computer Definition - Characteristics - Generations of Computer, Applications of Computer, Basic Components of PC, Computer Architecture - Primary and Secondary Memories- Input and Output Devices- Operating System

**Unit-II**

**Fundamentals of Internet :** Networking Concepts, Data Communication – Types of Networking, Internet and its Services, Internet Addressing – Internet Applications – Computer Viruses and its types – Browser –Types of Browsers.

**Unit-III:**

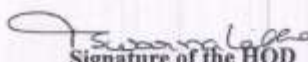
**Internet applications:** Using Internet Explorer, Standard Internet Explorer Buttons, Entering a Web Site Address, Searching the Internet – Introduction to Social Networking: twitter, tumblr, LinkedIn, face book, flickr, skype, yelp, vimeo, yahoo!, google+, youtube, WhatsApp, etc.

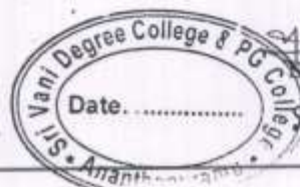
**Unit-IV :**


**E-mail :**Definition of E-mail - Advantages and Disadvantages – UserIds, Passwords, Email Addresses, Domain Names, Mailers, Message Components, Message Composition, Mail Management,Email Inner Workings.

**Unit V:**

**WWW-** Web Applications, Web Terminologies, Web Browsers,URL – Components of URL, Searching WWW – Search Engines and Example

  
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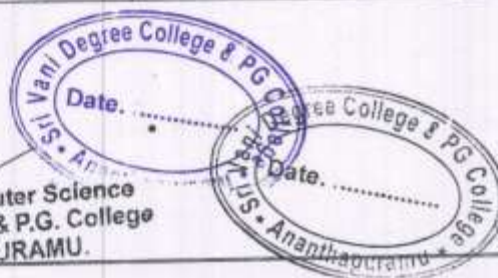
**LIST OF STUDENTS ENROLLED FOR COMPUTING SKILLS (2020 - 2021)**

S. No	Admission Number	Name of the Student	Gender	Group	Year
1	4730	Y. JAYASREE	F	BSc-MSCs	I
2	4611	A. JAYASREE-	F	BSc-MSCs	I
3	4731	A. ANUSHA	F	BSc-MSCs	I
4	4606	G. ROHITHA	F	BSc-MSCs	I
5	4724	T. MALATHI	F	BSc-MSCs	I
6	4803	B. HEMALATHA	F	BSc-MSCs	I
7	4800	SYED ALFIYA	F	BSc-MSCs	I
8	4605	SANTA NEERAJA	F	BSc-MSCs	I
9	4723	V. THARUN	M	BSc-MSCs	I
10	4810	J. KARUNAKAR	M	BSc-MSCs	I
11	4802	M. SAINATH,	M	BSc-MSCs	I
12	4919	P. SHASIDHAR	M	BSc-MSCs	I
13	4727	A.V. PRASANTH KUMAR	M	BSc-MSCs	I
14	4720	S. VENKATESH	M	BSc-MSCs	I
15	4719	N. NANDINI	F	BSc-MSCs	I
16	4690	A.GUNA SEKHAR	M	BSc-MPCs	I
17	4691	V.RADHA	F	BSc-MPCs	I
18	4692	C.ASWINI	F	BSc-MPCs	I
19	4693	B.NAVYA	F	BSc-MPCs	I
20	4694	B.JYOTHI SREE	F	BSc-MPCs	I
21	4695	B.DHANA LAKSHMI	F	BSc-MPCs	I
22	4696	B.JYOTHI	F	BSc-MPCs	I
23	4699	M.JYOTHI	F	BSc-MPCs	I
24	4700	Y.JAYA SUSMITHA	F	BSc-MPCs	I
25	4701	G.SAILAJA	F	BSc-MPCs	I
26	4702	K.SWETHA	F	BSc-MPCs	I
27	4705	M.ARUNA SREE	F	BSc-MPCs	I
28	4706	M.SRAVANI	F	BSc-MPCs	I
29	4711	T.JYOTHI	F	BSc-MPCs	I
30	4712	P.KALYANI	F	BSc-MPCs	I
31	4816	A SREEKANTH	M	BSc-MECs	I
32	4713	A SAI KIRAN	M	BSc-MECs	I
33	4824	A SHASI KUMAR	M	BSc-MECs	I
34	4668	A SHIVA SAI	M	BSc-MECs	I
35	4825	A MADHU	F	BSc-MECs	I
36	4669	A REKHA	F	BSc-MECs	I
37	4688	A PRADEEP KUMAR	M	BSc-MECs	I
38	4820	A SREEKANTH	M	BSc-MECs	I
39	4670	B AKHILA	F	BSc-MECs	I

40	4714	B ADARSH	M	BSc-MECs	I
41	5064	S. GANESH	M	B.COM(CA)	I
42	5047	C.VAMSI	M	B.COM(CA)	I
43	5045	K.VAMSI	M	B.COM(CA)	I
44	4994	D. GOUSE PEERA	M	B.COM(CA)	I
45	4965	P. NARESH	M	B.COM(CA)	I
46	5088	G.VAMSI YADAV	M	B.COM(CA)	I
47	5085	G.MARUTHI PRASAD	M	B.COM(CA)	I
48	4968	C.SURYAPRAKASH	M	B.COM(CA)	I
49	5061	V.RAMAKRISHNA	M	B.COM(CA)	I
50	5078	S.THARUN	M	B.COM(CA)	I
51	5070	L.JAYANTH	M	B.COM(CA)	I
52	5079	M.MANJUNATH	M	B.COM(CA)	I
53	4967	A.VENKATESH	M	B.COM(CA)	I
54	5109	J.SIVA	M	B.COM(CA)	I
55	5093	M.LAKSHMI GANESH	M	B.COM(CA)	I
56	5084	M.SANTHOSHKUMAR	M	B.COM(CA)	I
57	5067	R.ANIL NAIK	M	B.COM(CA)	I
58	4966	K.RAGHU	M	B.COM(CA)	I
59	5086	R.VENKATA CHARAN	M	B.COM(CA)	I
60	5105	B.RAJESH KUMAR	M	B.COM(CA)	I
61	5053	D.NAGENDRA	M	B.COM(CA)	I
62	5067	M.RAVI KUMAR	M	B.COM(CA)	I
63	5117	V.JAGAN	M	B.COM(CA)	I
64	5035	K.DHANUSH SAI	M	B.COM(CA)	I
65	5037	C.BHARGAVA	M	B.COM(CA)	I
66	5063	A.SRAVANI	F	B.COM(CA)	I
67	5080	C.ASWINI	F	B.COM(CA)	I
68	5092	K.BHAVYA	F	B.COM(CA)	I
69	5065	S.THASHLEEN	F	B.COM(CA)	I
70	5050	K.ANITHA	F	B.COM(CA)	I
71	5072	M.BHAVANI	F	B.COM(CA)	I
72	5055	M.VANITHA	F	B.COM(CA)	I
73	5056	D.RAMYA	F	B.COM(CA)	I
74	5062	M.MADHULATHA	F	B.COM(CA)	I
75	5082	B.KAVYANJILI	F	B.COM(CA)	I
76	4636	C. PRASANNA KUMAR	M	BIZC	I
77	4635	C. POORNA CHANDRA	M	BIZC	I
78	4637	D. NEERAJA	F	BIZC	I
79	4638	E. ABHILASH YADAV	M	BIZC	I
80	4639	G. SREENIVASULU	M	BIZC	I
81	4640	H. BHARATHI DEVI	F	BIZC	I
82	4634	H. RENUKA	F	BIZC	I

83	4641	K. SARITHA	F	BIZC	I
84	4734	K. VANITHA	F	BIZC	I
85	4789	K. VENKATESH	M	BIZC	I
86	4643	L. HEMALATHA	F	BIZC	I
87	4644	L. SOMANATH REDDY	M	BIZC	I
88	4648	M. ASWINI	F	BIZC	I
89	4646	M. CHAITRA	F	BIZC	I
90	4645	M. SIDDHARTHA	M	BIZC	I
91	4528	A. DIVYA	F	BtMC	I
92	4651	B. CHANDU	F	BtMC	I
93	4665	B. YASHASWINI	F	BtMC	I
94	4654	D. NOOR MOAHHAMAD	M	BtMC	I
95	4653	D. SARASWATHI	F	BtMC	I
96	4656	H. KIRAN	M	BtMC	I
97	4785	R. ANIL KUMAR	M	BtMC	I
98	4664	K. NAYAZ BAIG	M	BtMC	I
99	4832	P. SANGEETHA	F	BtMC	I
100	4660	S. PRATHYUSHA	F	BtMC	I
101	4976	P. CHAITHANYA KUMAR	M	BBA	I
102	5163	K. SANJEEV KUMAR	M	BBA	I
103	5010	B. GANESH	M	BBA	I
104	5135	P. VANAJA KUMARI	F	BBA	I
105	5143	P. SAIKIRAN	M	BBA	I
106	5170	S. AMANULLA	M	BBA	I
107	5190	C. AKHIL	M	BBA	I
108	5141	D. RIYAZBASHA	M	BBA	I
109	5232	P. SWASTHIK	M	BBA	I
110	5231	P. PRAVEEN	M	BBA	I
111	4876	B. SREEDAR	M	BA	I
112	4889	C. USHA	F	BA	I
113	4874	C. RAJYALAKSHMI	F	BA	I
114	4822	C. RAMANJINAMMA	F	BA	I
115	4890	E. NAGENDRAPPA	M	BA	I
116	4888	E. VENKATESHULU	M	BA	I
117	4887	G. YASWANTH KUMAR	M	BA	I
118	4881	K. YASMEEN	F	BA	I
119	4879	N. KAVITHA	F	BA	I
120	4873	P. JAGAN	M	BA	I

Y. Nayab  
 Dept. of Computer Science  
 Sri Vani Degree & P.G. College  
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K. H. V. V. V.  
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**SKILL ENHANCEMENT PROGRAMME**

**2020-2021**

**Valedictory report on Computing Skills**

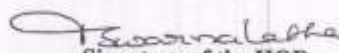
The Department of Computer Science has organised 45 days skill enhancement programme entitled "Computing skills" on 03/11/2020.

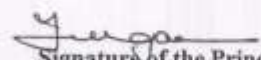
The valedictory function of the programme was started at 11 am on 07/01/2021 by inviting the Principal and the Head of Department Computer Science on to the dias.

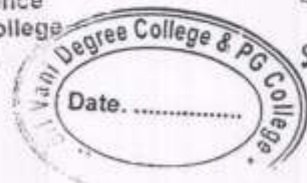
The Principal, in her inaugural speech congratulated the Department for organising such kind of programme in the college by which the students were benefited. She also explained the importance of computers and Internet in the 21<sup>st</sup> century by which the students can secure jobs after completion of their Graduation/Post-Graduation.

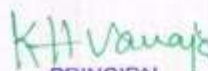
The Head, Department of Computer Science has given an inspiring speech in connection to the computing skills and their necessity in all the sectors like education, business, hospitals and so on. The HOD has assured their cooperation for conducting this kind of programmes and expressed their satisfaction towards the programme.

The valedictory function was ended with vote of thanks followed by National Anthem.

  
Signature of the HOD  
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Signature of the Principal  
PRINCIPAL  
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